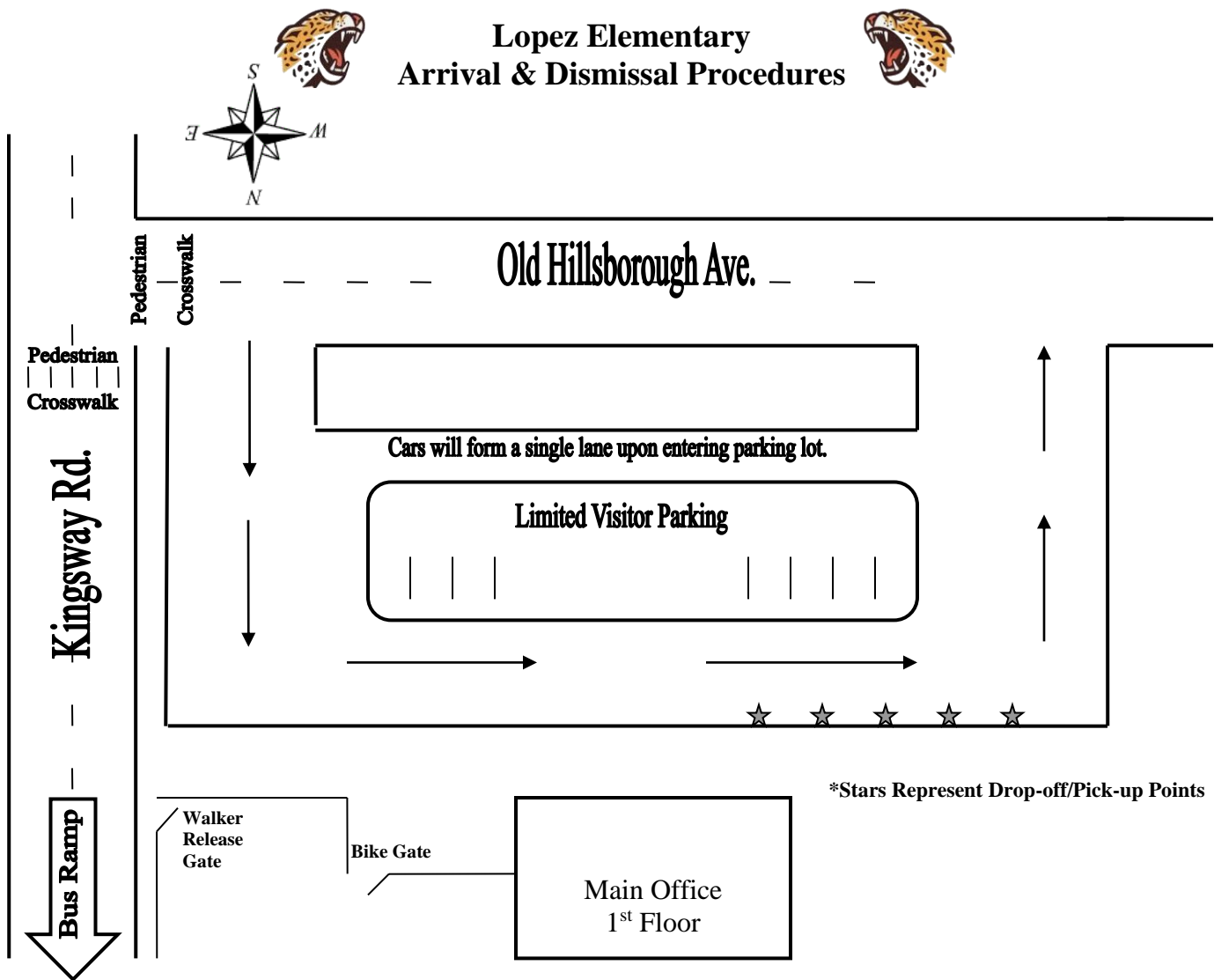


Lopez Elementary Arrival & Dismissal Procedures



*Stars Represent Drop-off/Pick-up Points

The map outlines where students will be dropped off or picked up. Student drop off and pick up will take place on the side of the school facing Old Hillsborough Avenue. When arriving at school, cars will form a single lane as they enter the parking lot off of Old Hillsborough Avenue. You must wait for the car line to move to the drop off point before your child will be assisted out of the car by **staff members and patrols**. **On the first few days, staff members and volunteers will assist students to their classes.** After the child exits from the car, move forward. You will exit off of the campus back onto Old Hillsborough Avenue. If you are turning left on Old Hillsborough, please be careful of the pedestrian crosswalk as walkers and bike riders will be crossing.

Parking in the car lane is prohibited. No one in the car lane should leave their car unattended.

Dismissal will also occur in the front parking loop. Parents are asked to place **the car tag provided on their rearview mirror with the child's name clearly written**. Children will be kept on the side of the building until your car is visible. Using the sign, a staff member will call the child's name by radio. Children will be supervised while waiting in the hallway for their name to be called. **Please do not get out of your car to come and retrieve your child.** If for some reason your child does not come right away, you will be asked to move forward, and an assistant will go and check on your child. It may take children a little time to come to the car until they have learned the procedure. Please find time before pick-up on the first day to make a sign for your car. You can pick up a Lopez Car Tag at Open House. **Walkers must use the sidewalk leading to the front of the school.** Upon dismissal parents who want to meet their child to walk home may meet them at the walker's cone located on the sidewalk of the bus ramp.

No parent may park in the carline.