

## **Resetting Your Password**

To use the district Password Management system, you must first <u>claim your account</u>. After claiming your account, you can reset your district password.

## **Resetting District Password**

- 1. Go to https://pw.hcps.net
- 2. Click the **Go to Reset Tool** button.



- 3. Answer the security questions.
- 4. Click **Continue**.
- 5. Enter and re-enter your new password.
- 6. Click Reset.



**Password Reset**