

Claywell Elementary School

4500 Northdale Blvd

Tampa FL 33624

<https://www.hillsboroughschools.org/claywell>

- **How To Reach Us:**

- Main Phone# (813) 975-7300 Fax # (813) 631-4536
- School Transportation 813-982-5500 Absentee Line (813) 975-7300 press 1
- **School Hours:** 7:10-12:55 Mondays (Late Bell is 7:40), 7:10-1:55 Tuesdays-Fridays (Late Bell is 7:40)
- **Please bring your child to school by 7:30,** this will allow them time to be in class by 7:40a.m. If they arrive after 7:40 they will be marked unexcused tardy. Students may be dropped off at school no earlier than 7:10a.m. No cars are allowed in front of the school until 7:40am for late sign ins. Cars are to go through the Shillington Car line.
- **Shillington Car Line:** Drop off begins at 7:10 and ends at 7:38 since they must be in their seat by 7:40. Please make your best effort to get to school early. Breakfast starts at 7:10 and ends at 7:35. Do not get out of your car. We have staff there to assist your children. Dismissal Car line begins at 12:55 on Mondays and 1:55 on Tuesdays-Fridays. You will need your Curb smart number, given to you at the beginning of the school year.
- **Shillington and Northdale Walkers:** This is for children who live within walking distance of the school. This is not a drop off and pick up area. Parents walk their children onto campus in the morning and children walk home in the afternoon. There are no parents allowed to walk onto campus during dismissal unless they have a scheduled meeting.
- **Bike Riders:** We strongly discourage any child under 3rd grade from riding a bicycle home. Children MUST wear a helmet when riding their bicycle onto and off Claywell property. Students will walk their bicycles on and off campus.
- **Bus Information:** In the interest of student safety and accountability, STUDENTS WILL NOT BE ALLOWED TO RIDE BUSES OTHER THAN THE ONE ASSIGNED TO THEM.
- **Student Sign-In & Tardies:** If your child is tardy to school, you must park and accompany him/her to the Main Office to sign in. Those students signing in unaccompanied will be reported as unexcused tardy. We do not drop off students in the fire lane, all cars must park in designated parking spaces.

- **Student Sign-Out:** No sign-outs after 12:15 pm on Mondays and 1:15pm Tues-Fri to avoid interference with dismissal procedures. When signing your child out of school, please come to the Main Office. Students will be called down for pick up ONLY when a parent/guardian arrives in the office and their I.D. has been verified. You must present a photo I.D. and must be listed on the emergency card. We will not pull a child out of lunch, so please be here before or after.
- **Only individuals indicated on the emergency card will be allowed to sign out students.**
- **Absences:** Please report your child's absence before 8:30am on the absentee phone line, (813) 975-7300. Be sure to include the following information: student name, telephone number and reason for absence.
- **Uniforms:** The school uniform consists of the following: Navy Blue, Red or White polo shirts with Khaki or Navy Blue colored shorts, pants, capris, or skirts - these may be purchased at any store as long as they comply with the Hillsborough County dress code requirements.
- **Cell Phones:** Per District policy, cell phones are allowed on campus, but they must remain turned off during the school day. The district allows students to carry cell phones for use before or after school. If there is an emergency, you can call the school (813-975-7300) and we will contact your child. Likewise, if your child needs to contact you because of any emergency, they may come to the Main Office and call home. Parents will be called and required to come to the main office to pick up student cell phones if students have them out during the day.
- **Lunches:** School lunch costs \$2.25 and snacks begin at \$.50 and go up to \$3.00. Lunch accounts are through www.mypaymentsplus.com. Students can also bring their lunch from home. Please no glass containers. Make sure that your child's name is printed clearly on their lunchbox.
- **Breakfast will be served free to all Hillsborough County students.**
- **Volunteering and Visiting our School.** To volunteer on our campus, you must be approved by the district. www.Hillsboroughschools.org Online Volunteer Application. There are no exceptions. All volunteers and visitors are required to sign in at the front office. You must provide a valid ID such as a driver's License or a passport when coming into the office. When you leave the school, you must sign out at the front office. All visitors and volunteers should have spoken with the teachers and received permission to be in the classrooms before their arrival. We do not allow parents/guardians to eat breakfast or lunch with their children on campus.

- **NO DROP-OFF POLICY**

- In an effort to respect and maximize instructional time, we **WILL NOT** receive non-medical items or call classrooms for deliveries at any time during the school day.

If you have any further questions, please contact the front office.