



August 2021

Dear Families:

On behalf of the faculty and staff at Schwarzkopf Elementary, I would like to take this opportunity to welcome you and your child to Schwarzkopf! We are looking forward to another productive and successful school year and are eager to get started. We want all students to feel a part of our school community and we will try our best to achieve that. As a school and community, we will be there to support our families and keep you informed of any changes.

Our Vision and Mission at Schwarzkopf Elementary is:

Vision:	Creating Innovative Minds for the Future
Mission:	<u>B</u> uilding Communication
	<u>E</u> nhancing Culture
	<u>A</u> ctive Engagement
	<u>R</u> evolutionary Instruction

The 2021-2022 school year begins on Tuesday, August 10, 2021. School hours are 7:40a.m. to 1:55p.m. Tuesday through Friday and we dismiss an hour early on Monday only at 12:55p.m. The Schwarzkopf staff and I ask for your support in ensuring the students arrive and depart from school promptly. Students will be marked tardy at 7:40 A.M. Those of you who are returning to Schwarzkopf know that for the first several weeks the student dismissal and the arriving and departing busses take a little more time. Everything tends to settle down after that and we have smooth sailing. A safe arrival and departure for students is always our primary concern. The staff and I will be on duty both when students are arriving and at dismissal to assist students. Students may arrive as early as 7:10 A.M. Since staff members are not on duty until 7:10 A.M., it is a safety issue for students to be on the grounds prior to 7:10 A.M.

Open House and Meet the Teacher

We would like to invite all families to join their child's teacher virtually from 9:00- 10:30 on **Friday, August 6th** to hear information about their child's program. We also invite you to visit your child's classroom for Meet the Teacher on **Friday, August 6, 2021**. The times are by the letter of your last name. Last name A-M will meet their teacher from 12:00- 1:00 PM. Students with last name N-Z will meet their teacher from 2:00- 3:00 PM. During the Meet the Teacher, please let the teacher know how your child will go home and drop off any supplies that you have purchased for your child. Please mark your calendars. We hope to see you.

Breakfast and Lunch Program

Our school cafeteria serves nutritious meals every day to students. Students may eat breakfast (7:10 – 7:35 A.M.) at no charge, and lunch for \$2.25. Extra milk is available for .30 cents. There are also snack items for sale as well beginning the second week of school. Any family interested in applying for free meals may submit the application you received in the U.S Mail to the district office as directed. If you did not receive an application, you may complete the form found in the 1st day packet that you will receive. Lunch will be sold based on student eligibility for free, reduced or full pay. Please complete the application to to be qualified for free or reduced. Breakfast will be available free of charge for all. Please enroll in MyPaymentsPlus

<https://www.MyPaymentsPlus.com/> or you may drop off a check for the money to be added to your child's account. Parents must have the student ID number, name of student and home school information.

First Day Informational Folders

You will receive an informational folder on the first day of class, August 10th. Please look through and read each document carefully; even if you have received them in years past, they are updated to contain new information in some cases. Some of the documents require you to complete information and return them to school. We expect all completed documents by the end of the first week of school.

After returning the first day folder, it will become the Wednesday Communication Folder. Each Wednesday the folder will come home with any notes, letters, flyers etc. from the school. Please return it empty to your child's teacher the following day to be used again the next week. Other than emergency notices, Wednesday will be the day for all communication from the school through this communication folder and through email blasts from your child's teacher. We will use parent link at various times during the year to send messages through email and call outs to families from the school. The district will also use the parent link to communicate with you periodically. Additionally, your child's teacher may use various platforms to communicate with you. They will share their way of communicating with you when school begins.

Bus Information

All students at the bus stop should be supervised by parents. Due to school drop off/pick up traffic and to do your part to conserve energy, we strongly encourage all qualified students to ride the bus. Students riding the bus may wear a mask if they choose to do so, but it is not a requirement.

The Transportation Department Bus run information will available at <http://www.sdhc.k12.fl.us/>.

If you have any questions, please feel free to call us 813-975-6945 where we will be happy to answer any questions you have. Please remember, if you have an ESE child receiving specialized bus services, your bus driver will be contacting you in August with specific bus stop locations, times, and bus numbers.

Drop Off Procedures

We will be utilizing the same drop off and pick up procedures as last year. You will find the documents describing the procedure on our website for you to review. Students will exit the car only when the car door is opened for them by the patrols or school personnel. If you are choosing for your child to wear a mask, please have it on as they exit the car to avoid holding up the line. Please remain in your car at all times.

To expedite our morning and afternoon car drop off/pickup procedures, we ask that you make only right turns into and exiting the school drive during arrival and dismissal times (Please plan your routes accordingly). Also, the County traffic division has posted a sign on Calusa Trace Blvd. which bans parking/standing in front of the school. Walkers and students on bicycles should cross Calusa Trace in front of the school at the direction of the crossing guard. Students on bikes must wear helmets. (See Drop off and Pick up Procedures)

All students will need to enter the gates to the school alone. Parents may not walk students to class or be on campus.

* Be certain the teacher knows how your child will be going home. If you change your child's normal way of going home, please send a letter to the teacher alerting her to the change. A child's word will not be accepted. In an emergency, please call the office secretary so she can let the teacher know of the change for that day. The number to call is 975-6945. Note: In the afternoon, walkers will be walked to the crossing guard. Walkers will exit the front of the building. It is the parent's responsibility to be waiting by the apex of the two sidewalks in the front of the school or have called the office in an emergency if you do not want your child to walk alone. If you designate your child as a walker, that means they will walk home. You may not park and pick up your child as a walker. Walkers may only have an address on file within Calusa Trace subdivision. Car pick up is a better choice for young students. **Thank you for helping us keep our "Bears" safe.**

Visitors/ Volunteers

At this time, we are not allowing anyone on our campus other than staff and students and any essential visitors/ volunteers. Please understand that the health and well- being of our students and staff must come before anything else.

If it is unavoidable and you need to pick your child up early from school, please be sure to arrive at least 30 minutes prior to school ending time. If you arrive with less than 30 minutes before dismissal, you will need to wait until dismissal and pick your child up in the car line. Students will be excused early for appointments and not for convenience. Please try to arrange appointments after school hours.

Conferences will be held by phone, virtually or face to face as needed.

Tentative Teacher Assignment

Your child has been assigned a tentative teacher for the first 20 days of school. Please know that all assignments of both students and teachers are tentative until the district office verifies and confirms that our student count justifies the number of teachers assigned to Schwarzkopf. If we have more or fewer students than expected, then our teachers and students may need to be adjusted. Certainly, we do not wish for this circumstance, but if it does occur, we will be forced to move students and or teachers. We will do this in the most positive way for students to feel good about their new assignment or teacher.

Canvas

Hillsborough County Public Schools will be utilizing Canvas again this year. The district has a guide to Canvas called the Canvas Family Guide. This guide provides parents and guardians with helpful information for using Canvas to support and monitor student academic progress. Canvas is the District's learning management system (LMS) A Learning Management System (LMS) simplifies teaching and learning by connecting the digital tools teachers, students, and parents use in one place. This guide has been created for parents and guardians and includes information about the Canvas Learning Management System and general instructions for using Canvas as a parent/observer. Canvas provides a variety of benefits for our teachers, students, and parents which are mentioned below:

Students could use Canvas to:

- Access class materials (calendar, assignments, quizzes, etc.) online using any device or any browser.

- Track their progress through ongoing teacher feedback tools.
- Receive course announcements, grade notifications, etc. instantaneously on their preferred device(s).
- Easily collaborate with peers and teachers.

Parents can use Canvas to:

- Review upcoming or past assignments
- Check on grades
- Receive alerts for student activity
- Communicate with teachers

To access the Canvas Family Guide, please go to one of the following sites: <https://sdhc.instructure.com/courses/3146> or <https://bit.ly/canvasfamilyguide>

Mandatory Uniforms

All students are expected to be in uniform on the first day of school, August 10th. Students may wear maroon/ burgundy or white polo style tops and khaki or blue jean bottoms. You may purchase the uniform tops through Mascot Universe on North Dale Mabry Hwy. The company sets the price. If you do not wish to have the logo on the top, you may purchase the shirts at any retailer that carries plain (no logos, emblems, print, or embellishments), white or maroon/burgundy polo style shirts. If you should have any questions after reading through this mail out, please feel free to call the school at 975-6945. We will be happy to assist you.

Items allowed to be sent to school

Students may bring a backpack this year! Please only include items in the bag that are essential for school such as their lunchbox and water. We do not want extraneous items sent to school. The only items we will be accepting if your child leaves them at home are: lunchbox, water bottle, eye glasses or a house key. Anything else will need to be sent to school the next day. You can communicate with the teacher about it being late to be turned in.

Covid 19

We will still need to quarantine students who have Covid 19 or have been exposed to Covid 19. We will continue the same process as last year to communicate that information with families and for families to communicate with us. We appreciate the way that our families were forthcoming with that information. It allowed us to have minimal effects from the pandemic. Masks are completely optional for both staff and students. Every family is encouraged to make their own choice that will meet the needs of their family.

Looking forward to seeing all of our bears soon,

Cheryl Holley, Principal

Schwarzkopf Elementary

Schwarzkopf Elementary
Welcomes You!

On the outside of this letter, there is a four digit number in the upper right hand corner of the address label. Match this number with the number below to find your child's grade, teacher and room assignment. Please be aware that this assignment is "tentative" until the district office confirms that our student count justifies the number of teachers assigned to our school.

EXAMPLE: To the Parent of: 0102

The first two digits "01" show the student is in 1st Grade. Mrs. Barrow's name is next to 0102 meaning that she is the homeroom teacher.

ROOM#	TEACHER	Label Code	ROOM#	TEACHER	Label Code
116	Trudy Alex	PEP1	212	Kathleen Zambito	0301
114	Katelyn Coggins	PVP1	214	Brittany Tindle	0302
102	Stephanie Barnes	KG01	220	Dina Siembak	0303
104	Jenelle DeMeza	KG02	222	Jessica Schechter	0304
106	Erin Robbins	KG03	218	Lauren Piper	0305
108	Gillian Terranova	KG04			
105	Shira Nelson	0101	206	Shelly Hill	0401
107	Lana Barrows	0102	204	Meghann Nelson	0402
119	Samantha Ansotigue	0103	203	Nicole Davis	0403
121	Lauren Cummings	0104	205	Nicole Lamberton	0404
101	Courtney Bertrandt	0201	217	Megan Brothers	0501
103	Silvia Moreno	0202	211	Lizzette Beltran	0502
118	Kelly Wright	0203	209	Ryan Melli	0503
120	Jessica Oberlander	0204	219	Jennifer Evarts	0504
117	Christine Pelphrey	0205	221	Susanne Shrewsbury	0505

Teacher assignments are tentative until after the 20 day count.

