

This form MUST be returned to the Homeroom Teacher

(PRINT – STUDENT’S LAST NAME)

(PRINT—STUDENT’S FIRST NAME)

Homeroom Teacher

SGT. SMITH MIDDLE SCHOOL FIRST DAY PACKET SIGN-OFF FORM

Parents,

By placing your initials on the line before each of the forms listed below, you are indicating that you have received and understand the need to review with your son/daughter the contents of each topic:

- _____ 1. School Advisory Council (SAC), Technology Policy, & Indebtedness – To be returned to Homeroom Teacher
- _____ 2. Language Arts Media Form- To be returned to Language Arts Teacher
- _____ 3. Emergency Card – To be returned to Homeroom Teacher
- _____ 4. Free and Reduced Lunch
- _____ 5. 19-20 Student Handbook Letter
- _____ 6. Guidance Counselor Survey –To be returned to Homeroom Teacher
- _____ 7. Bell Schedule including sign – out restrictions
- _____ 8. Miscellaneous – Important student resources, student calendar, HOST Program, birthday marquee announcement, PTSA flyers.
- _____ 9. Student Planner – to be used by student every day. Replacement cost is \$5:

Signature: Parent or Guardian

Date

Signature: Student

Date



Hillsborough County
PUBLIC SCHOOLS
Excellence in Education

Sergeant Paul R. Smith Middle School Information
14303 Citrus Pointe Drive
Tampa, Florida 33625
www.smith.mysdhc.org

Principal: Robert Kleesattel

How To Reach Us :

Main Phone #	792-5125	Fax #	792-5129
School Transportation	982-5500	After Hours Transportation	982-5500
Absentee Line	792-5125 (please follow prompts)		

School Hours: 9:25-4:20 p.m.

Please bring your child to school by 9:15, this will allow them time to go to their lockers and be in homeroom by 9:25 a.m. If they arrive in homeroom after 9:25 they will be marked unexcused tardy. **For the safety of your student, please do not drop him/her off NO EARLIER than 8:55 a.m.**

Student Sign-In & Tardies:

If your child is tardy to school, you must accompany him/her to the Student Affairs office to sign in. Those students signing in unaccompanied will be reported as unexcused tardy.

Student Sign-Out:

Please no sign-outs after 3:45 p.m. to avoid interference with dismissal procedures.

When signing your child out of school, please come to the Student Affairs office. Students will be called down for pick up only when parent/guardian arrives in the office and I.D. has been verified. You must present a Photo I.D. and must be listed on the emergency card. Only individuals indicated on the emergency card will be allowed to sign out students.

Absences:

Please make every effort to report your child's absence prior to 9:30 a.m. on the absentee phone line at 792-5125. Be sure to include the following information: student name, grade level, and homeroom teacher

Agenda:

We would like for our students to be organized for class each day. Also, we wish to give teachers a method of communicating with parents and parents a method of sharing information with teachers. The "AGENDA" takes care of this task. We will provide all students with a free agenda, but if they lose their agenda, they will have to pay \$5.00 to purchase a new one.

Uniforms:

Smith uniforms are available at WWW.jkamenar@aol.com, phone: (813) 361-5656

The uniform consists of the following:

- Texas Orange, Grey or Black polo shirt with embroidered Smith logo.
- Khaki colored shorts, pants, capri's or skirts. These may be purchased at any store as long as they comply with the Hillsborough County dress code requirements.

- If wearing a hoodie or sweater, it must be black, grey, orange, or white solid, Smith spirit, or represent a high school or college.

Cell Phones: Per District policy, cell phones are allowed on campus, but they must remain turned off at all times during the school day. During school hours, cell phones are not to be activated or used in any manner and must be stored out of sight. If there is an emergency, you can call the school (792-5125) and we will contact your child. Likewise, if your child needs to contact you, because of an emergency, they may come to the student affairs office and call home. **Remember: WE SEE IT, WE TAKE IT.**

Lunches:

Hot Meals - **\$2.75** (subject to increase)

A la Carte - **Prices vary depending on items of choice.**

If a parent qualifies, students may participate in the free or reduced meal program. Please send your child with money for the first few days while applications for assistance are processed.

Breakfast will be served free to all Hillsborough County students.

Student Supply List:

Students will need black pens, pencils and paper for the first week of school. Teachers and teams will have specific items for students to purchase according to different courses and course levels. We encourage students to complete their shopping after they meet with their teachers and see if there are specific items needed for that class. Book covers will be required but they must be NON-ADHESIVE.

Immunization Requirements for School Entry:

Every child entitled to entrance to Kindergarten or entitled to any other initial entrance to a Florida school (K-12), shall present a certification of a school entry health examination performed within one (1) year prior to enrollment into a Florida school. A pupil shall be exempted from this requirement only upon written request of the parent or guardian stating objections on religious grounds.

6 th Grade Students	7 th & 8 th Grade Students
5 doses DPT (diphtheria, pertussis, & tetanus)	5 doses DPT (diphtheria, pertussis, & tetanus)
4 doses polio vaccine (IPV, OPV)	4 doses OPV (oral polio vaccine)
2 doses MMR (measles, mumps, rubella)	2 doses MMR (measles, mumps, rubella)
Hépatitis B Series	Hepatitis B Series
Varicella (chicken pox) vaccine or date of disease as verified by parent or physician	1 dose TD (tetanus, diphtheria) or 1 dose Tdap (tetanus, diphtheria, pertussis)

Bus Information:

In the interest of student safety and accountability, **STUDENTS WILL NOT BE ALLOWED TO RIDE BUSES OTHER THAN THE ONE ASSIGNED TO THEM.** Any questions concerning transportation or bus stops should be directed to the transportation office at 982-5500. **ALL BUS STOPS ARE ASSIGNED BY THE TRANSPORTATION DEPARTMENT NOT THE SCHOOL.**

Lockers/Bookbags:

Each student will be assigned a locker to store his/her books and binders. The locker rental is **\$5.00**. Students carry bookbags from class to class, rolling bookbags are not allowed.



Student Calendar

Students' First Day of School	Monday, Aug 10, 2020
Labor Day Holiday/Non-Student Day	Monday, Sep 7, 2020
End of 1st Grading Period	Friday, Oct 9, 2020
* Veterans Day/Non-Student Day	Wednesday, Nov 11, 2020
* Fall Break/Non-Student Days	Monday, Nov 23, 2020 - Friday, Nov 27, 2020
Students Return to School	Monday, Nov 30, 2020
End of 2nd Grading Period (End of 1st Semester)	Friday, Dec 18, 2020
Winter Break/Non-Student Days	Monday, Dec 21, 2020 - Friday, Jan 1, 2021
Non-Student Day	Monday, Jan 4, 2021
Students Return to School	Tuesday, Jan 5, 2021
Martin Luther King, Jr. Holiday/Non-Student Day	Monday, Jan 18, 2021
Non-Student Day	Friday, Feb 12, 2021
Presidents' Day/Non-Student Day	Monday, Feb 15, 2021
Non-Student Day	Monday, Mar 8, 2021
End of 3rd Grading Period	Friday, Mar 12, 2021
Spring Break/Non-Student Days	Monday, Mar 15, 2021 - Friday, Mar 19, 2021
Non-Student Day	Monday, Mar 22, 2021
Non-Student Day	Friday, Apr 2, 2021
Non-Student Day	Monday, Apr 19, 2021
End of 4th Grading Period	Friday, May 28, 2021
Students' Last Day of School	Friday, May 28, 2021

Please note:

* Hurricane Day(s) if needed - November 11, 23, 24, & 25, 2020

This calendar is subject to change due to future actions of the Florida Legislature or Hillsborough County School Board

Student Early Release Days

Early Release Days for 2020-2021 have not yet been determined.

Printed on Jul 6, 2020

2020-2021

Sgt. Smith Middle School - Home of the Sharks

PERIOD	REGULAR	Early Release Monday	Extended Homeroom
Homeroom	9:25-9:36 (11 min)	9:25 - 9:40 (15 min)	9:25 - 9:56 (31 min)
1 st	9:36-10:23 (47 min)	9:40 - 10:19 (39 min)	9:56- 10:33 (37 min)
2 nd	10:27- 11:14 (47 min)	10:23 - 11:02 (39 min)	10:37- 11:14 (37 min)
3 rd	11:18 - 12:05 (47 min)	11:06-11:45 (39 min)	11:18- 11:55 (37 min)
6 th Grade Lunch	(47 min)	(39 min)	(37 min)
4 th	12:09 - 12:56 (47 min)	11:49 - 12:28 (39 min)	11:59 - 12:36 (37 min)
7 th Grade Lunch	(47 min)	(39 min)	(37 min)
5 th	1:00-1:47 (47 min)	12:32-1:11 (39 min)	12:40 - 1:17 (37 min)
8 th Grade Lunch	(47 min)	(39 min)	(37 min)
6 th	1:51-2:38 (47 min)	1:15-1:54 (39 min)	1:21- 1:58 (37 min)
7 th	2:42- 3:29 (47 min)	1:58 - 2:37 (39 min)	2:02-2:39 (37 min)
8 th	3:33 - 4:20 (47 min)	2:41 - 3:20 (39 min)	2:43-3:20 (37 min)

Monday	Tuesday	Wednesday	Thursday	Friday
	Language Arts/Reading	Math	Science	Social Studies

Signing Out your Child – No sign-outs are allowed after 3:45PM/ 2:45PM (Early Release). Also, due to supervision and safety concerns, P.E. sign-outs are permitted only during the first and last 10 minutes of every period. Coaches are unable to supervise both their classes and sign-outs during their time on the field. Parents/guardians, please plan accordingly when making appointments for your child.

Attention All
Middle School
Students!

Activities

- ♦ *Creative Arts*
- ♦ *Homework Assistance*
- ♦ *Video Gaming*
- ♦ *Computer Lab*
- ♦ *Dimension U Math*
- ♦ *MyON*
- ♦ *Sports*
- ♦ *Chess*

Hillsborough County
Public Schools Out-of-
School Time
HOST
Program



Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

Smith
Middle School

HOST

Hillsborough Out of School Time

REGISTER TODAY!

Where: Smith Middle School
14303 Citrus Pointe Drive
Tampa, FL 33625

Time: AM 7:00 - 9:00
PM Dismissal— 6:00 PM

Days: Monday—Friday

Cost: \$15.00 AM Only
\$27.00 PM Only
\$42.00 Both AM and PM

Middle School Annual Registration Fee \$15.00

Charges will be added weekly based on student attendance. Fees will be collected each week.

Registration is on line at <http://host.mysdhc.org>.
Please print a hard copy, sign and turn into HOST.

The Middle School HOST Program is staffed by Certified

Teachers
Contact

Teresa Simon (Teresa.simon@sdhc.k12.fl.us) for details.
HOST Administration Office 744-8941 x 223

Sergeant Paul R. Smith Middle School Technology Use Policy

Dear Students and Parents,

We at Sgt. Smith Middle School are extremely fortunate to have a vast resource of technology at our school. This technology is a tool that aids us in providing the best education for each of our students. To help in the maintenance and appropriate use of our technology, we have several policies that will be strictly enforced.

- All technology including computers, VCR's, video equipment, etc., is for instructional use only, and should only be used for enhancement of student learning.
- Students will not use any technology for any purpose that is inappropriate, obscene, or vulgar in nature.
- All students will follow in the instructions of the supervising teacher at all times, and will not stray from instructional lessons.
- Student use of the internet will only be for educational purposes with direct adult supervision. Only students who have completed the requirements for internet access privileges will be allowed to access the internet.
- ~~Student use of their own technology (smart phones, tablets, iPad, kindles etc.) will only~~
be allowed in class with teacher permission and supervision.

Failure to follow the above policies for the Technology Use Plan may result in suspension from technology privileges and disciplinary actions. For questions regarding Sgt. Smith Middle School Technology Plan, please see your child grade level Administrator.

I have read and understand this information. Failure to follow the guidelines may result in the loss of use of Technology at Sgt. Smith Middle School. Please return to school the following day.

Parent Signature

Date

Parent Printed Name

Student Signature

Date

Student Printed Name

Sgt Smith Middle School – Rock of the Park
Important Student Resources

Parents/Students-

Hillsborough County School District offers a plethora of resources for our students; below are a few important ones. These resources will assist in the successful education of our students. Some accounts may have already been automatically generated. In that case, student should then verify that he/she can log in to his/her account for each program and become familiar with it.

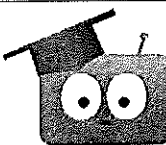
Programs

Edsby:

Purpose: Check student grades, access/ submit assignments, announcements, documents, etc.

App is also available - Initial registration needs to be on a computer

<https://sdhc.edsby.com>



myOn:

Purpose: Digital book library containing thousands of enhanced and age-appropriate titles for PreK-12.

Matched to each individual learner's interests, grade and Lexile® reading level. Available 24/7 year-round.

<https://www.myon.com>

Username: Student ID Number

Password: MMYYYY



Office 365:

Purpose: Office 365 is an online version of Microsoft Office. Students may use this to work on projects in groups, share and update files, etc.

<https://login.microsoftonline.com>

Username: studentnumber@hcps.net

Password: district password



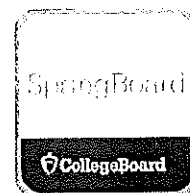
SpringBoard Digital:

Purpose: Resource for Math and Language Arts

<https://hillsboroughfl.springboardonline.org>

Username: studentnumber@hcps.net

Password: district password



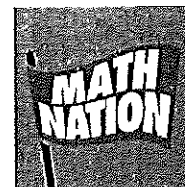
(Algebra Students Only) – Math Nation (formerly Algebra Nation):

Purpose: Resource for Algebra students for End of Course Exam (EOC)

<https://www.mathnation.com>

Username: studentnumber@hcps.net

Password: District password



Parents: Create a mySPOT account for access at myspot.sdhc.k12.fl.us

Edsby, online report card, MyPaymentsPlus, myOn, and other various district resources.

To create an account, you must have the following:

- Valid email account on record at school
- Student number
- Name of school
- Date of birth
- Last 4 digits social security number





Hillsborough County
PUBLIC SCHOOLS
Excellence in Education

Student Media Release Form

Date: _____

School: _____

Student ID Number: _____

Student Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Dear Parent/Guardian:

Throughout the school year, the media may visit your child's school to cover special events. Hillsborough County Public Schools also may wish to interview, photograph, or videotape your child for promotional and educational reasons to utilize in publications, posters, brochures, and newsletters; on the Internet, radio, or television; or for other special district events. Before your child can participate in any of the above activities, you must give your permission by signing and returning this media release form to your child's school.

- I give my permission for my child to be interviewed, photographed, or videotaped for use in school/district publications, school district productions, or for use on the Internet or by the general news media for print, broadcast, or on websites; and for his/her name to be published in school/district publications, on the Internet, or in news publications or broadcasts.
- I **do not** give my permission for my child to be interviewed, photographed, or videotaped for use in school/district publications, or for use by the general news media for print, broadcast, or on websites; nor for his/her name to be published in school/district publications, on the Internet, or in news publications or broadcasts.

Parent/Guardian signature: _____

Parent/Guardian name (*please print*): _____

Date: _____



Sergeant Smith Middle School

Mr. Samuelson: 6th Grade and 8th Grade Last Names M-Z

Mrs. Statkus: 7th Grade and 8th Grade Last Names A-L



School Counselor Parent Survey

Student Name _____

Grade _____

Did your child attend Smith Middle School last year?

YES NO

Parent/Guardian _____

Parents/Guardians,

Thank you for taking the time to respond to this survey. We will use your responses to develop and modify the school counselor program for all of our students. Your responses will also let us know what type of services and information can be provided to parents to ensure you are informed of your child's performance. We look forward to working with you this year to help promote academic success and social and emotional growth.

Circle your responses to the following questions.

TECHNOLOGY

- | | | | | |
|--|-------|-----------|---------|------|
| 1. Are you familiar with the EDSBY grading program? | Yes | No | | |
| 2. Do you have an active parent EDSBY account? | Yes | No | | |
| 3. Do you know how to view the assignments for each class? | Yes | No | | |
| 4. Do you know how to send messages to teachers in EDSBY? | Yes | No | | |
| 5. Do you need information on how to set up your parent account? | Yes | No | | |
| 6. Do you have a computer in your house with internet access? | Yes | No | | |
| 7. Are you able to print documents in your house? | Yes | No | | |
| 8. What is the <u>one</u> best method to get information to you: | Email | Telephone | US Mail | Text |

GRADING

- | | | |
|--|-----|----|
| 9. Do you know the grading scale for A, B, C, D, F? | Yes | No |
| 10. Do you understand how semester exams are weighted? | Yes | No |
| 11. Do you understand the promotional requirements? | Yes | No |

SHARK ZONE

- | | | |
|---|-----|----|
| 12. Are you aware of the Shark Zone program during lunch? | Yes | No |
| 13. Do you know the schedule for the Shark Zone program? | Yes | No |
| 14. Do you understand how your child attends Shark Zone? | Yes | No |

PLANNER

- | | | |
|--|-----|----|
| 15. Do you check your child's planner at least once a week? | Yes | No |
| 16. Do you require your child to have his/her planner filled in for each class period? | Yes | No |

ACADEMIC FOCUSED AREAS

- | | | | |
|---|------|----------|-------------|
| 17. Does your child have the foundations of study skills that allow him/her to prepare for quizzes and tests? | Yes | Some | Very Little |
| 18. How organized is your child? | Very | Somewhat | Not at all |

SOCIAL FOCUSED AREAS

- | | | | |
|---|-----|-----------|-------|
| 19. Does your child have difficulty with peer interactions? | No | Sometimes | Often |
| 20. Does your child have difficulty making new friends? | No | Sometimes | Often |
| 21. Does your child understand social cues and body language? | Yes | Sometimes | No |

EMOTIONAL FOCUSED AREAS

- | | | | |
|--|--------|--------------|--------|
| 22. Does your child easily get upset and anxious? | Rarely | Occasionally | Daily |
| 23. Does your child constantly worry? | Rarely | Occasionally | Daily |
| 24. How would you rate your child's self-esteem? | Good | Average | Poor |
| 25. Is your child able to control stressful situations? | Often | Sometimes | Rarely |
| 26. In the last two years, has your child experienced grief or trauma? | | No | Yes |

Any additional information you would like to share. _____

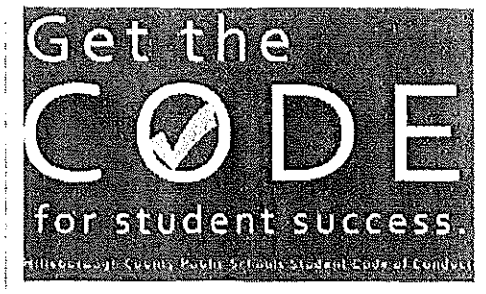
School Counselor Contact Information:

6th Grade and 8th Grade Last Names M-Z
(813) 792-5125 x 233
james.samuelson@sdhc.k12.fl.us

7th Grade and 8th Grade Last Names A-L
(813) 792-5125 x 225
karrie.statkus@sdhc.k12.fl.us

Parents – Please return this survey in the first-day packet.

HR Teachers – Please turn completed surveys into the Grade/Team School Counselor



Student Code of Conduct Facts

HOW TO VIEW THE STUDENT CODE OF CONDUCT:

- mySpot Parent Hub
- District Website – www.sdhc.k12.fl.us/conduct
- School Website
- Edsby

THE DIFFERENCE THIS YEAR FROM OTHERS:

- Information transitions from PDF to Web Pages
- PDF version will no longer be available under the title "Student Handbook"
- "Student Handbook" will no longer be a usable link and all information accessible in the past through the handbook will now be accessible via navigation menu and search box
- Translatable in multiple languages via Google Translate feature

HOW PARENTS AND STUDENTS WILL BE INFORMED OF THE STUDENT CODE OF CONDUCT:

- First day of school packets will include a letter from Superintendent Jeff Eakins
- A flyer will be available in English and Spanish
- The district will send out a ParentLink phone call to parents
- The district will send out a ParentLink email to parents
- Information, along with a video tutorial, will be shared via all District social media
- Information, along with a video tutorial, will be shared via Newsdesk

HOW PARENTS AND STUDENTS ACKNOWLEDGE THEY HAVE READ THE STUDENT CODE OF CONDUCT:

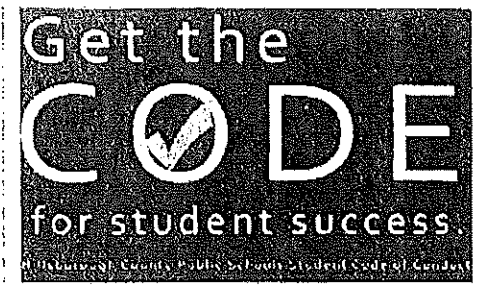
- First day of school packets will include an Acknowledgement Form
- The Acknowledgement Form must be signed and returned to the school with a signature from both parent and student

IMPORTANCE OF STUDENT CODE OF CONDUCT:

- Provides parents and students with expectations of student behavior in our schools, buses and all district events.
- Sets the standard for providing all students a safe environment conducive to learning

HOW UPDATES WILL BE COMMUNICATED FOR STUDENT CODE OF CONDUCT:

- Principals will be notified when there is a change that impacts student performance or student expectations
- Principals will be asked to notify families about these updates



Código de Conducta del Estudiante

Datos

CÓMO ACCESAR AL CÓDIGO DE CONDUCTA DEL ESTUDIANTE:

- mySpot Parent Hub
- Página de Internet del Distrito – www.sdhc.k12.fl.us/conduct
- Página de Internet de la Escuela
- Edsby

LA DIFERENCIA DE ESTE AÑO DE LOS DEMÁS:

- Transición de información de documento PDF a Páginas de Internet
- La versión PDF ya no estará disponible bajo el título "Manual del Estudiante"
- El "Manual del Estudiante" ya no será un enlace que se pueda usar, y toda la información del manual que estaba accesible en el pasado, estará ahora disponible a través de menú de navegación y búsqueda
- Se puede traducir en varios idiomas vía Google Translate

CÓMO LOS PADRES Y ESTUDIANTES SERÁN INFORMADOS DEL CÓDIGO DE CONDUCTA DEL ESTUDIANTE:

- El paquete que se entregará el primer día de clases incluirá una carta del Superintendente, Jeff Eakins
- Un folleto estará disponible en inglés y español
- El distrito enviará a los padres una llamada telefónica vía ParentLink
- El distrito enviará a los padres un correo electrónico vía ParentLink
- Información, junto con un video tutorial, será compartido a través de todos los medios sociales del Distrito
- Información, junto con un video tutorial, será compartido a través de Newsdesk

CÓMO LOS PADRES Y ESTUDIANTES RECONOCEN HABER LEÍDO EL CÓDIGO DE CONDUCTA DEL ESTUDIANTE:

- El paquete que se entregará el primer día de clases incluirá una Forma de Reconocimiento
- La Forma de Reconocimiento debe ser firmada y devuelta a la escuela con la firma tanto de padre/madre/tutor y del estudiante

IMPORTANCIA DEL CÓDIGO DE CONDUCTA DEL ESTUDIANTE:

- Provee a los padres y estudiantes lo que se espera de los estudiantes en cuanto a su comportamiento en nuestras escuelas.
- Establece el estándar para proveer a todos los estudiantes un ambiente de seguridad que conduzca al aprendizaje

CÓMO SE COMUNICARÁ LAS ACTUALIZACIONES REALIZADAS AL CÓDIGO DE CONDUCTA DEL ESTUDIANTE:

- Los Principales serán notificados cuando haya un cambio que impacte el desempeño o expectativas del estudiante
- Se le requerirá a los Principales que notifiquen a las familias sobre estas actualizaciones

EASY • QUICK • CONVENIENT

Applying online for school meal benefits is quick,
confidential, and easy!



- Complete in the comfort of your home or office
- Follow easy, step-by-step instructions
- Available online 24 hours a day, 7 days a week
- Phone & tablet friendly
- Available in 7 Languages - English, Spanish, French
Arabic, Filipino(Tagalog), Vietnamese(Tiếng Việt) &
Chinese(Mandarin)

For more information or
to complete an application log on to:
www.sdhc.k12.fl.us and Search "Go SNS"

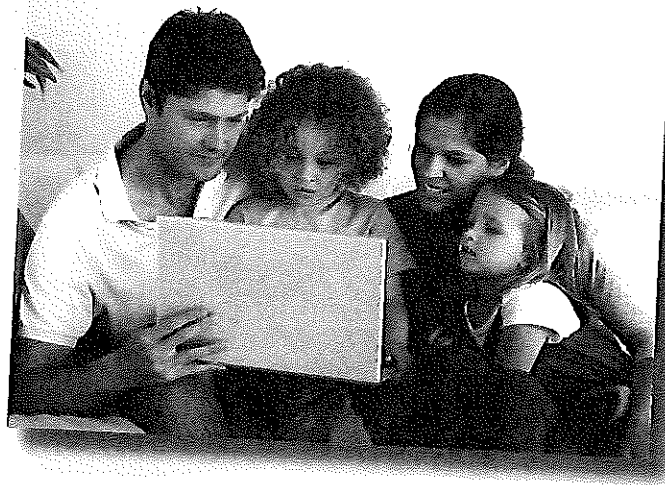
Use this handy reminder card to record your child's
7-digit student ID number

Name	ID Number
_____	_____
_____	_____
_____	_____
_____	_____

Healthy Meals Express Application Center
9014 Brittany Way, Tampa, FL 33619
Telephone: (813) 840-7066 Fax: (813) 840-7114
snssmb@sdhc.k12.fl.us
Meal status/Meal Prepay Hotline: 1-866-544-5575
www.sdhc.k12.fl.us and Search "Go SNS"

FÁCIL • RÁPIDO • CONVENIENTI

¡Aplicando en línea para beneficios de comidas en la escuela es rápido, confidencial y fácil!



- ✓ *Llénela en la comodidad de su casa u oficina*
- ✓ *Siga las instrucciones fáciles, paso o paso*
- ✓ *Disponible en línea las 24 horas del día, los 7 días de la semana*
- ✓ *Fácil de usar con teléfono o tableta*
- ✓ *Disponible en 7 idiomas - Inglés, Español, Francés, Árabe, Filipino(Tagalo), Vietnamita (Tiếng Việt) y Chino(Mandarín)*

Para más información o para llenar una solicitud, vaya **www.sdhc.k12.fl.us** y **Búsqueda "Go SNS"**

Anote el número de identificación de 7 dígitos de su hijo en esta tarjeta y utilícela como recordatorio

Nombre Número de identificación (ID)

Centro de solicitudes

9014 Brittany Way, Tampa, FL 33619

Teléfono: (813) 840-7066 Fax: (813) 840-7114

snssmb@sdhc.k12.fl.us

Línea directa para prepagar/ver el estatus de la cuenta

1 866-544-5575

www.sdhc.k12.fl.us y **Búsqueda "Go SNS"**