








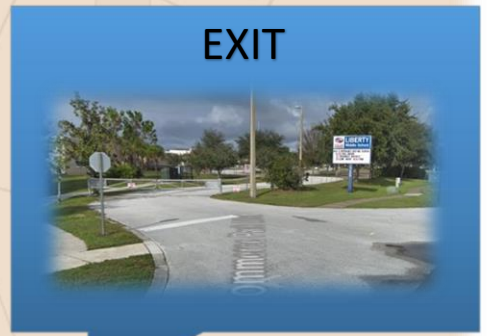
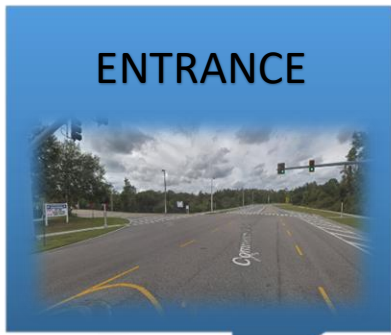
Liberty Middle School

Car Line

-  Car Line
-  Extended Car Line
-  Pick Up/Drop Off
-  NOT a Pick/Drop Off Location
-  Do NOT Enter
-  Traffic Light
-  Two Way Street

Students Pick-up/Drop-off in Car Line ONLY

Do NOT block parking or outgoing traffic.





Liberty Middle School Afternoon Pick-Up Procedures



How late can parents pick up children after school?

- All afternoon car-riders need to be picked up in front of the school by 4:40PM (or until the pick-up line clears).
- Students who are left on the “car ramp” after the pick-up line clears, will be taken to the Main Office to contact their parents. Parents will be required to sign their students out in the Main Office.
- Students who have a pattern of being picked up late will need to register for the after-school care program.

What are the pick-up procedures?

- The PM **pick-up point** is at the **front of the school**. Parents should use the far end entrance at the end of Commerce Park Boulevard (in front of Freedom High School) when entering school grounds. Students may only be picked-up between the posted signs in the front of Liberty Middle School.
- Parents must form a single line of cars. Students must enter the car from the passenger side **ONLY**. Once a parent has picked-up the student, the parent will be able to drive around stopped vehicles. Please drive slowly and use extreme caution while driving in this area.

Where can parents pick-up their children in the afternoon?

- **Students that will be picked up from school in the afternoon MUST use the car line ONLY.**
- The lot located between Freedom and Liberty is **not** a pick up lot, nor is the parking lot in front of the school or the parking lots across the street.
- **Do not attempt to pick up your children on Commerce Park Blvd, Primrose Day Care, businesses across the street, faculty parking lots (front and side), or the bus ramp.**

What is the dismissal process?

- Grades are called separately, starting with 6th grade. 6th grade students will exit through the main gate (between the Media Center and Main Office) and remain in that area until they are picked up by their parents. 7th graders will be called second. They will exit through the left gate (between the 300 building and Freedom) and remain in that grassy area until their parent arrives. Students are expected to check for their car when they are dismissed before they proceed to grassy area. 8th graders will be called last. They will exit through the right gate (in between 400 and 800 buildings) and remain in that grassy area until their parent arrives. Students are expected to check for their car when they are dismissed before they proceed to grassy area.
- Car Riders Inclement Weather Plan: Expect longer wait times as each grade level is dismissed through the covered walkways.





Liberty Middle School Morning Drop-Off Procedures



How early can parents drop-off children before school?

- All morning car-riders need to be dropped off in front of the school starting at 9:15AM-9:30AM (or as the drop-off line clears).
- Students who are left on the “car ramp” before the drop off time, will be taken to the Main Office to contact their parents and could face disciplinary action.
- Students who have a pattern of being dropped off early will need to register for the before-school care program (HOST).

What are the drop-off procedures?

- The AM **drop-off point** is at the **front of the school**. Parents should use the far end entrance at the end of Commerce Park Boulevard (in front of Freedom High School) when entering school grounds. Students may only be dropped-off between the posted signs in the front of Liberty Middle School.
- Parents must form a single line of cars. Students must exit the car from the passenger side **ONLY**. Once a parent has dropped-off the student, the parent will be able to drive around stopped vehicles. Please drive slowly and use extreme caution while driving in this area.

Where can parents drop-off their children in the morning?

- **Students that will be dropped-off at school in the morning MUST use the car line ONLY.**
- The lot located between Freedom and Liberty is **not** a drop-off lot, nor is the parking lot in front of the school or across the street parking lots.
- **Do not attempt to drop off your children on Commerce Park Blvd, Primrose Day Care, businesses across the street, faculty parking lots (front and side), or the bus ramp.**

What is the arrival process?

- On arrival students will enter the building through the front gate entrance. **6th** graders will go to the 7th grade holding area to receive breakfast. Once finished grabbing breakfast, they will go directly to the courtyard to eat then to their holding area in the gym. **7th** graders should report directly to their holding location on the North side of the campus, before the 308 staircase. There will be a breakfast cart located in front Room 308 for students to receive breakfast. **8th** graders should report directly to their holding location on the South side of the campus, in front of the 800 building. There will be a breakfast cart located at the entrance of the 6th grade hallway for students to receive breakfast.
- HOST students – parents must sign student in at the Media Center. Students will be released at 9:15AM to their holding locations for breakfast.

