



# Edison Elementary Community School

Educate. Encourage. Empower.

Edison Families,

Welcome to the 2024-2025 school year at Edison Elementary Community School, where we believe in the magic of learning! As principal, I will continue to support our mission to educate, encourage, and empower our students and families.

I would like to welcome our new assistant principal, Dr. Lakisha Woodfork. She is joining us from Coleson Elementary, where she also served as an AP. She worked at Edison in the past and is excited to be back.

Our entire staff is excited to welcome and get to know all our new Eagle families, as well as welcome back our returning Eagles! Our theme for this year is "SOAR Into the Magic of Learning," and we are dedicated to creating an environment where we are empowering your children to grow academically, socially, and emotionally.

As we begin the year, I want to encourage all families to be partners with us in your child's education. We are a community school and are here to serve you and to provide any needed support. Together, let's make this school year truly magical!

*Jennifer Heinze*

Jennifer Heinze  
Proud Principal

**Please see below for important school information. I look forward to a great year!**

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**First day of school:** Monday, August 12. Gates open at 7:10. Instruction begins at 7:40.

**Visitors on Campus:** Parents may walk their child to class the first 3 days of school. **HOWEVER—This is not a time for "Meet the Teacher"**. Teachers will be very busy greeting their new students, helping students find their classroom, and helping the students in the classroom to get settled. **Meet the Teacher/Open House is August 8, from 4pm-6pm.**

**Main Office:** Our office is open from 7:10 AM-3:30 PM every day; you can call us at 813-276-5579 with any questions or concerns you may have. If you would like to see an administrator, please call and schedule an appointment. Admin spends most of the day in classrooms and are not always available.

## **AM Student Car Drop-Off**

- **K-5 Students:** The drop off time will be from 7:10-7:40 and is on 17<sup>th</sup> Street for all K-5 students only (See next section for ACCESS, Peeps, VPK and Headstart info). **All parking must be in the parking lot if planning to exit your car. All gates close at 7:40 sharp.**

- **ACCESS, Peeps, VPK, and Headstart Students:** Due to their age and accommodations, all PK and Access students will drop off in the morning at the corner of 16<sup>th</sup> Street & Curtis from 7:10-7:40. A teacher or paraprofessional will be at the gate to receive your student and provide supervision. **Parents should remain in the car at all times.**

### **PM Student Car Riders:**

- **K-5 Students:** Afternoon Pick-Up is on 17<sup>th</sup> Street. **Parents must remain in their cars and go through the pick-up line to get their child. No one may walk up and pick up their child from the car rider line.** Students will be given a car tag on the first day of school or at Open House. The car line will take a little longer on the first couple days of school but is generally complete between 2:05-2:10. **The car rider gate closes when the line is empty OR at 2:10 sharp.**
- **ACCESS, Peeps, VPK, and Headstart Students:** Follow the same procedures as the morning

**Walkers and Bike Riders:** Walking and bike riding students will follow the sidewalk that leads into the black gate near the cafeteria on campus. Students with bikes will take them to the bike rack and then get breakfast. **Parking during dismissal is only permitted in the parking lot. Never park on 17<sup>th</sup> Street.**

**Volunteers:** We welcome and appreciate any and all volunteers!! Please contact your child's teacher, Lisa Wilson, or Ivan Crawford to determine how you can help. All volunteers need to complete a SERVE form to be on campus with students. SERVE applications will be available to complete during Open House, and any other time you need assistance. Applications are also online: <https://www.hillsboroughschools.org/Page/7346>

**Late Arrival:** Students are late beginning at 7:40. **ALL** late students will need to be escorted inside by a parent and signed-in to the computer. Please be patient as each late student is entered into the system.

**Early Sign-Out:** If you wish to pick up your child early, you must sign your student out through the office **prior to 1:25 Tuesday through Friday and prior to 12:25 on Mondays.** Students are only released to adults, with a valid ID, and listed as an emergency contact.

**Late Pick-Up:** If you arrive to the school after 1:10 on Monday, or after 2:10 on Tuesday – Friday, you must come into the school to sign your students out on the computer. Please be patient as all late students are entered into the system.

**Breakfast & Lunch:** We will serve breakfast in the morning from 7:10-7:40 at no charge to students. It is a district mandate that **parents and guests are not allowed to eat breakfast or lunch with their children.** If your child brings lunch from home, please make sure they are able to open the packages and items you send.

**Water Fountains:** Students are asked to have a refillable water bottle as one of their school supply items. We encourage you to label the bottle with their name. We have filtered water dispensers throughout campus.

**Uniforms:** Edison is a mandatory uniform school, PK-5. Khaki/Navy bottoms. Polos: Red, White, Blue, Green.

Please visit our school website where most information can be found (i.e. Supply List, Uniform Details, etc.): <https://www.hillsboroughschools.org/edison>

Please reach out with any questions (813-276-5579).