

**CAMINITI EXCEPTIONAL CENTER**

**Title I, Part A Parent and Family Engagement Plan (PFEP)**

**2023-2024**

**Assurances**

The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA:

Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];

Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1116(c)(3)];

Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(E)];

If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];

Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];

Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

## Involvement of Parents

Describe how the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [ESEA Section 1116]

- Invitation for parents to join the School Advisory Committee (SAC) (**Invitation to join SAC Team**)
- Provide each parent with a condensed version of the Parent and Family Engagement Plan. (**Condensed PFEP**)
- Parent input for the Parent and Family Engagement Plan (PFEP), Compact, use of Title I funds, and improvement of Title I programs will be solicited by surveys and various opportunities for parents to provide comments and suggestions. (**Barrier and Compact Survey Information**)
- School Advisory Committee (SAC) minutes will reflect parent input into the development/improvement of the PFEP and the compact. (**SAC Minutes**)
- Compact

## Coordination and Integration with Other Federal Programs

The school will coordinate and integrate parent and family engagement programs and activities. The school will coordinate and integrate parent and family activities that teach parents how to help their child (children) at home. [ESEA Section 1116]

Program	Coordination	Research on Student Achievement	Tier Level
Individuals with Disabilities Education Act (IDEA)	Distribution of district flyers and coordination with district ESE Department	Family Engagement and Children with Disabilities:A Resource Guide for Educators and parents	Tier 4

## Annual Parent Meeting

The school will take the following steps to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.  
The principal will discuss the nature of the Title I program and the meeting will cover academic achievement, school choice, and the rights of parents.

Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline
Plan/Schedule	Principal, Face Ambassador	July/August 2023
Advertise	Principal	July/August 2023
Create Agenda	Face Ambassador	August 2023
Print & Distribute Brochure	Face Ambassador	August 2023
Create/Collect Sign in sheets	Face Ambassador	August 2023
Print/Collect Stakeholder Survey	Face Ambassador	August 2023

Flexible Activity	Research-Based Strategy	Tier Level
Virtual Meeting	The role of the internet in Parent-School Communication	Tier 3
Other	The role of the internet in Parent-School Communication	Tier 3

Family Capacity Building Activity	Description	Research on Student Achievement	Tier Level	Timeline
Open House	Event for parents to meet teachers and establish communication. School wide program. Paper and printing	Evidence Based Parent Involvement Interventions with School Age Children	Tier 3	Aug-23

Conferences	Parent /teacher Conference to discuss student goals and academic progress and for teachers to share learning strategies with parents to implement in the home. Paper, and printing	New Research on Family Involvement and Academic Achievement	Tier 2	x3 per year
Transitions- Information	Transition specialist and SSW provide parents with information and support as students transition to post-secondary education. Paper, printing	Student Achievement Beyond the Classroom: Engaging families and Communities	Tier 2	Oct-23
Veterans Day Event	Event to recognize military families and discuss the importance of honoring veterans. Supplemental materials	Student Achievement Beyond the Classroom: Engaging families and Communities	Tier 2	Nov-23
Winter Wonderland	A fun annual event for families and students to come to the school and make connections, share experiences and build on parent/teacher relationships. Paper, printing	Parent Relationships and Involvement: Effects on Students' School Engagement and performance	Tier 2	Dec-23
Special Olympics	Provides students with training and athletic competition and continuing opportunities to develop fitness and enjoy a shared experience with other student and families. T shirts for student participants	Student Achievement Beyond the Classroom: Engaging families and Communities	Tier 2	Year round

ESE Science Fair	Students work together on a science project that can be shared with parents and community at a district wide event. Paper, materials	Student Achievement Beyond the Classroom: Engaging families and Communities	Tier 2	Feb-24
IEP Meetings	Parent participation is included in student educational planning. Paper, printing, postage	The importance of Parent Involvement in Education	Tier 4	year round
PTA Meetings	Parent participation is included in PTA meetings to support school wide events and volunteer opportunities. Paper, printing	The Importance of Parent Involvement in Education	Tier 4	Monthly
SAC Meetings	Parent participation is included in SAC meetings to support school improvement and planning. Paper, printing	The Importance of Parent Involvement in Education	Tier 3	Monthly

## Staff Development

Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]

Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners. [ESEA Section 1116]

Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

<b>Building Staff Development for F.E. Activity</b>	<b>Description</b>	<b>Research</b>	<b>Tier Level</b>	<b>Timeline</b>
Parent Communication	Staff training focusing on creating a more robust communication system schoolwide positively impacting student learning through use of a formatted daily parent -teacher communication log and developing/enhancing home-school connections	Building Parent-Teacher Partnerships- Classroom Tips	Tier 4	Year round

## Other Activity

How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [ESEA Section 1116]

Other Activity	Description	Research	Tier Level	Timeline
Parent resource center	A quiet area at the school that provides reading materials, computer access and additional information for parents and families	Family Engagement and Children with Disabilities: A resource Guidance for Educators and Parents	Tier 4	Year round

## Communication

How the school will provide timely information about the Title I programs?

Face to Face Meetings

ParentLink

Newsletters

School marquee

PIN – Parent Information Notebook

Information will be sent home in English and Spanish:

-Mail letters

-Phone calls

-Text

-email

-Home /school communication book

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement level students are expected to obtain? Conferences

Information Meetings

Individual Student Report

Data sharing conference

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

-Schedule the meeting at a time convenient for the parent. Offer virtual option or conference call if this is more convenient for the parent

-Invite relevant professionals/school personnel to the meeting

-Open meeting invitation to non school personnel per parent request

-Actively include parent in any decision making regarding their child's education

-Schedule a follow up meeting as needed

How the school will submit parents/families comments if the school wide plan is not satisfactory to them? [ESEA Section 1116]

SAC Meetings, Surveys, Emails, Individual phone calls



## Accessibility

Describe how school will provide full opportunities for participation in parent/family engagement activities for all parents/families.

Our school will provide full opportunities for participation using multiple facets of communication. All information will also be available in Spanish.

- Flyers sent home inviting parents/families to activities
- ParentLink notifications
- Monthly newsletters and information posted to PeachJar
- Face to Face Meetings
- Virtual Meetings

Describe of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

- Provide publications and district information in English and Spanish
- Translators available at all school functions/activities
- Translate ParentLink messages to families in Spanish
- Barrier survey distributed to all families to identify needs

Barrier	Steps to Overcoming Barrier
Timely Notice	Provide parents with notifications of meetings, school events in advance, using a variety of modes of communication.
Childcare Restraints	Support parents in attending scheduled meetings by accommodating their childcare needs, including scheduled meetings at a time that is convenient for parents, offering virtual meetings, and the support of school staff to assist parent with childcare needs on campus.