

School Board
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Superintendent of Schools
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Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

ANDERSON ELEMENTARY SCHOOL
2022-2023
Parent Handbook

Dear Anderson Parents:

The Anderson staff has provided you with parent information filled with important information regarding school policies, procedures, and programs. Please keep your handbook with other school related materials to use for reference purposes throughout the school year.

In order to ensure that every family received a copy of the parent information, we ask that you complete the form below and return it to school with the other forms included in your first day packet. This will let us know that you received and read your copy of the parent information. The forms to be returned packet is due back to your child's teacher within a week.

Thank you for your cooperation and promptness in completing and returning the required forms. In addition, we appreciate you taking the time to carefully read the parent information.

Sincerely,

Lydia G. Sierra
Principal

I have received and read a copy of the Anderson 2022 -2023 Parent Information. The District Handbook for parents can be located on the HCPS website.

Signature of Parent: _____ Date: _____

Parent Name (print): _____ Date Received Parent Information: _____

Name of Student: _____ Teacher: _____

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ANDERSON ELEMENTARY SCHOOL
2022-2023
Attendance

Dear Parents/Guardian:

To fully benefit from the instructional program, students are expected to attend school regularly, be on time for classes, and satisfy all course requirements. Poor attendance or excessive tardiness may result in low or failing grades.

Our policy for the 2022-2023 school year regarding excused absences shall be:

- a. An illness of the student or a medical/dental appointment. A doctor's statement may be required.
- b. An accident resulting in an injury to the student.
- c. A death in the immediate family of the student.
- d. An observance of an established religious holiday. Documentation of the religious affiliation of the student may be required.
- e. Preplanned absence for a personal reason that is acceptable to the principal or designee.
- f. Subpoena by a law enforcement agency or a required court appearance.
- g. An emergency for a reason acceptable to the principal or designee such as:
 1. Severe weather conditions
 2. A major personal or family problem
 3. Fire, flood, or other major damage to the home
 4. An accident on the way to school
 5. A breakdown of the school bus

.....

Please return this portion to your child's teacher tomorrow.

I have received, read, and understand the 2022-2023 school attendance policy.
I am aware of my role as a parent/guardian to ensure my child is in attendance regularly and on time for classes.

Parent Signature _____

Date: _____

Student Name _____

Teacher Name _____

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ANDERSON ELEMENTARY SCHOOL
2022-2023
Dismissal Procedure

Student's Name: _____ **Teacher:** _____ **Date:** _____

Dismissal Procedures

Having a well-planned dismissal is in the best interest of your child's safety. Students may be dismissed in a number of ways. Please note the way your child is to be dismissed. If there is a change in dismissal, please notify your child's teacher. In the event of rain or thunderstorms at dismissal time, parents of walkers may have other plans for picking up their children. **Any changes must be conveyed to the teacher in writing.**

- _____ 1. Parent or babysitter pick-up/car rider
- _____ 2. Day care pick-up and name of daycare _____
- _____ 3. My child walks home from Fair Oaks
 _____ Alone _____ With Parent
- _____ 4. My child will ride a bike home
- _____ 5. My child will attend Anderson's YMCA Program
- _____ 6. Other, explain: _____

The rainy day plan for my child is:

- _____ We will pick up our child.
- _____ Our child should walk home in the rain.
- _____ Other, explain: _____

* Walkers - Keep in mind that the only crossing guard will be located at Fair Oaks. Also, be aware that in the event of lightening, students will be held until it is safe and crossing guards may not be available.

.....
Early Release Dates

There may be Early Release dates during the school year. On these dates, students will be dismissed at 12:55 p.m. mostly on Monday, unless otherwise noted. The first day of school is August 10, 2022 is a full day. On early dismissal days, students will receive curriculum instruction in all core subject areas and will eat lunch before dismissal. Please make sure arrangements have been made for your child on these scheduled early release dates. It is extremely important that all parents are aware of this schedule change and plan for it accordingly.

.....
Bike Rules

We recommend that a student be at least eight (8) years old to ride to school.

- 1. Walk bike on school grounds.
- 2. All bikes must have a lock and be placed on the bike rack.
- 3. Abide by traffic rules that apply to bicycles.

My child _____ has permission to ride his/her bicycle to and from school. I assume complete responsibility.

.....
 I have read and completed the information on dismissal procedures and bike rules.

PARENT SIGNATURE

STUDENT NAME

Thank you for taking time to read Important School Procedures. Please sign below and return to the teacher.

We have read and understand Important School Procedures.

Student Signature

Parent/Guardian Signature

Student Name (print)

Parent/Guardian Name (print)

Teacher

Please complete this form and return it with your first day packet forms.

Updated 7/28/22

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Anderson Elementary School

Video Permission

I give my permission for my child to be interviewed, photographed or videotaped for use in school/district publications, school/district productions, or for use by the general news media for print or broadcast purposes; and for his/her name to be published in school/district publications and websites, and in news publications and broadcasts. If you do not wish for your child to participate, please let your child's teacher know.

Field Trip Permission

Field trips are considered an integral part of a student's learning experience. It is required that your child has a signed permission slip to participate and go on field trips. It is very disappointing to a student to forget or lose his/her permission slip. We are requesting, in the interest of our students, that you sign the blanket permission slip, allowing your child to go with his/her class on a field trip. It is understood that the school will continue to notify parents with specific information concerning each field trip. If you do not wish for your child to participate in a particular trip, you may send a note to your child's teacher. I give my permission for my child to participate on any field trip the school would feel beneficial during the school year.

Student Internet Access Permission

STUDENT AGREEMENT

I have read, understand and will abide by the Terms and Conditions for the Use of Telecommunications for the School District of Hillsborough County. I further understand that any violation of the Terms and Conditions or Hillsborough County School Board policies will not be tolerated. Violations may result in losing access privileges, school disciplinary action and/or appropriate legal action.

Student Signature (if applicable) _____ Date _____

Student Name (print) _____

PARENT OR GUARDIAN

As a parent or guardian of the above student, I have read and understand the Terms and Conditions for the Use of Telecommunications for the School District of Hillsborough County. I understand that access is designed solely for educational purposes and the Hillsborough County School Board has taken reasonable precautions to supervise Internet usage and to filter inappropriate information through its school district connection to the Internet. However, I also recognize that it is impossible for the district to restrict unsupervised access to all information or materials and I will not hold them responsible for materials acquired on the network. I hereby give permission for my child to use the Internet in school and certify that the information contained on this application is true and correct to the best of my knowledge and belief.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Name (Please Print) _____

Parent/Guardian Phone Number (Home) _____

After you have read and signed this permission form, please return it to your child's school. The form will be retained at the school, with the student's records.

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Student Code of Conduct Acknowledgement Form

I have been notified that I can review the Student Code of Conduct online at: <http://www.sdhc.k12.fl.us/conduct>

I have received, read, understand and agree to abide by the Student Code of Conduct

Student Signature

Date

I/we have read the Student Code of Conduct and discussed it with my student.

Parent/Guardian's Signature

Date

The Student Code of Conduct has been established to communicate the expectations for student behavior at school or school activities. Failure to return this acknowledgement will not relieve a student or the parent/guardian(s) from the responsibility of abiding by the Code of Conduct.

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Anderson Elementary School

Dear Parents:

Please read the following Standard of Conduct for Pupils Riding School Buses with your child. It is important that you and your child understand the standards of conduct for students riding Hillsborough County Public Schools' buses.

Sign this form and return to the school, where it will be retained on file.

Sincerely,

Lydia G. Sierra, Principal

GENERAL

Daily bus service will be provided for all pupils living in excess of two miles from school. Pupils, who are physically handicapped or if walking would subject them to hazardous walking conditions (as defined by the State and the School Board), may be provided transportation.

STANDARDS

Acceptable classroom standards of conduct are expected of bus passengers. Drivers shall ensure that pupils observe regulations at all times.

DISCIPLINE

A driver experiencing discipline problems with a student will notify the school principal by submitting a written referral describing the discipline problem. The principal may suspend the student's bus privileges. During a period of suspension, the School Board shall not be responsible for transporting the pupil to school.

STUDENT CONDUCT

1. Recognize that the bus driver is the authority on the bus; obey and be courteous to the driver and to fellow students. Follow the directions of safety patrols that are assigned to assist the bus driver.
2. Plan to leave home each day so that you will arrive at your bus stop on time.
3. When walking where there are no sidewalks, face the traffic, and walk on the shoulder of the road.
4. Stand away from the highway at the bus stop.
5. Never run alongside a moving bus.
6. Wait until the bus and other traffic comes to a full stop and the bus door is opened before moving toward the bus. Cross in front of the bus at a distance of 10' to 12' feet.
7. Use the handrail when boarding the bus.
8. Go directly to your assigned seat and remain seated unless otherwise directed by the driver.
9. Do not carry onto the bus any glass items, reptiles, insects, pets, weapons or sharp instruments.
10. Keep the aisles clear at all times.
11. Hold books and other belongings firmly on your lap.
12. Large or heavy articles that cannot be held on your lap should be transported to school by your parents; this includes large band instruments.

13. Normal classroom behavior is expected while riding the bus.
14. Observe complete silence at all railroad crossings.
15. Do not throw objects about the bus or from a window. Keep arms and head inside the bus at all times.
16. Do not tamper with the emergency doors.
17. No eating, drinking, smoking, yelling, or fighting is allowed on the bus.
18. Leave the bus **ONLY** at your designated stop.
19. Take all your belongings off the bus each day. Transportation is not responsible for articles left on school buses.
20. Report any illness or injury sustained on or around the bus immediately to the driver.

PARENTS' RESPONSIBILITIES

1. Parents are encouraged to walk with students to and from bus stops and to meet their children at the bus stop in the afternoon.
2. Parents are responsible for their children's safety when they are going to and from the bus stop. A responsible person must accompany
3. Exceptional Education students at their bus stop both in the morning and afternoon.
4. Parents should not expect to have conferences with the school bus driver at the bus stop. If necessary, conferences can be arranged through the school and the Transportation Department.
5. Parents should make a reasonable effort to understand and cooperate with those responsible for pupil transportation, and accept responsibility for the proper conduct of their children.
6. Parents are to refrain from boarding school buses and/or attempting conferences with drivers at bus stops.
7. Parents may access their children only at designated bus stops unless the driver has a authorization for a change approved by the school administrator.

FOR PARENT OR GUARDIAN

I have read and helped my child to understand the *Standards of Conduct for Pupils Riding School Buses*.

Signature: Parent or Guardian

ANDERSON ELEMENTARY SCHOOL

2022-2023

SAC

School Advisory Council

We are committed to being better today than we were yesterday.

SAC Members:

Who should get involved?

- * Are actively involved in improving the school.
- * Thoroughly examine all aspects of their school when developing the school improvement plan.
- * Determine and prioritize the needs of their school.
- * Decide how to measure the results of what they plan to do.
- * Assist in the preparation and evaluation of the School Improvement Plan.
- * Assist in the decision making of the school's SAC funds.

Teachers, Parents, Students, Education Support Personnel, Principal, Business Partners, Community Members

(SAC) is an integral part of our school and is responsible for identifying needs and developing an approved School Improvement Plan (SIP) each year. Members serve either a one-year term or a two-year term. If you are interested in serving on our Anderson's School Advisory Council for the 2022-2023 school year, please complete the form below and return it to your child's teacher.

*YES, I am interested in serving on the SAC Team. (Complete and return to your child's teacher.)

Parent/Guardian Name _____ Ethnicity _____

Phone Number _____ Email _____

Student Name _____ Teacher Name _____



**2022-2023 Hillsborough County Public Schools
Student Likeness Release Form**

School: _____ Student ID Number: _____

Student Name (Last, First): _____

Homeroom Teacher: _____ Grade: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email: _____

Dear Parent/Guardian:

Throughout the school year, certain Hillsborough County Public School partners and media members may be involved with special events or activities at your child's school.

Hillsborough County Public Schools also may wish to interview, photograph, or videotape your child for promotional and educational reasons to utilize in publications and special district events. Before your child can participate in any of the above events or activities, you must give your permission by signing and returning this likeness release form to your child's school.

Please select only one option below:

I give my permission for my child to be interviewed, photographed, or videotaped by the school/district, school/district partners or sponsors, and/or members of the general news media and expressly authorize and grant my consent to such parties the right to use my child's physical likeness, other identifying characteristics, information, and/or recordings of his/her voice in any media, including but not limited to, broadcast, cable, print, and/or digital, and for any purpose including but not limited to entertainment, news, education, advertising, marketing and promotion without compensation thereof.

I do not give permission for my child to be interviewed, photographed, or videotaped by the school/district, school/district partners or sponsors, and/or members of the general news media; nor for his/her name to be published in school/district publications, on the internet, or in news Publications or broadcasts.

I give my permission ONLY for my child to be photographed for and his/her name be published in the 2022-2023 school yearbook.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____