

**School Board**

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**Hillsborough County**  
**PUBLIC SCHOOLS**  
 Preparing Students for Life

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**Assistant Principal**  
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**FERRELL MIDDLE MAGNET SCHOOL**  
**The Girls Preparatory Academy**

February 2, 2022

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. Our district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-276-5608.

The table below lists teachers who are currently out-of-field.

Sincerely,

*Karen French*

Karen French  
 Principal

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Ashley Stephens	Grade 6 Math	August 10, 2021	Math (5-9)	Gifted
Katelyn Clarke	Grade 7 & 8 Social Studies	January 31, 2022	World Languages (French)	7 <sup>th</sup> & 8 <sup>th</sup> US History
Theorie Minarchick	Grade 7 & 8 Science	February 2, 2022	Agricultural Science	7 <sup>th</sup> Science and 8 <sup>th</sup> Science