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October 11, 2021

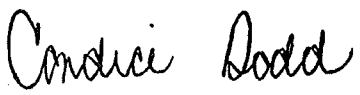
Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813-671-5100)

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Sincerely, 

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Kendrix Gardner	Access	8/24/2020	ESE (Kg-12) Elem Ed (K-6)	ESOL
Rhonda Campbell	PreK/iPeeps	08/01/2021	ESE (Kg-12) Elem Ed (1-6)	Primary Ed (PreK-3)
Chelsea Scott	Kindergarten	8/24/2020	Elem Ed (K-6)	ESOL
Arion Eston	1 st Grade	10/4/2019	PreK-3 rd Primary Ed (PreK-3 rd)	ESOL
Olivia Phillips	Grade 5	08/02/2021	Elementary Ed (K-6)	ESOL
Brittney Scime	Grade 5	08/10/2016	Elementary Ed (K-6)	ESOL