

# Paid Work Hours Log Form

For Bright Futures

<i>For office use only</i>	
Hours received _____	Date _____
Hours entered by _____	
Total hours earned to date _____	

Student Name \_\_\_\_\_ Graduation Year \_\_\_\_\_

Student Number \_\_\_\_\_ High School \_\_\_\_\_ Total Hours \_\_\_\_\_

It is the responsibility of the student to keep an accurate record of the actual hours worked. A parent/guardian cannot serve as the work contact. Only paid work hours earned beginning June 27th, 2022 will be accepted. Please do not include any volunteer hours on this form. **All work hour documentation MUST be submitted by your school's graduation date. Any work hours submitted after graduation, even if earned prior to graduation, will not be accepted.**

*\*An attached pay stub stating the dates/times worked may be accepted in lieu of a work contact signature.*

Date	Start/End Time	Hours Worked	Work Location	Work Phone #	Signature of Work Contact*
					Print
					Sign
					Print
					Sign
					Print
					Sign
					Print
					Sign
					Print
					Sign
					Print
					Sign

Please describe below what you learned from your work experience.

**I agree that I have completed the above hours.**

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature Date

\_\_\_\_\_  
High School Representative Date

**Complete in Blue or  
Black Ink ONLY!!!**

Updated 8/7/2023