



Coleman Middle School AFTER School Enrichment 2022 – 2023 Information Form

<u>AM Hours</u>
7:30am – 9:15am
<u>PM Hours</u>
4:35 pm – 6:00pm

- ✳ The Coleman After School Program provides a safe, supervised place for students after school. The hours are: Mondays from 3:35pm - 6:00pm; Tuesday - Fridays from 4:35pm - 6:00pm.
- ✳ The Enrichment Program is staffed by certified teachers who are available to help your student with homework.
- ✳ Parents must sign their student/s out of the Media for security purposes to ensure safety. The entry gate is on Manhattan, closest to Estrella. It is the first door on the left.
- ✳ Students are not permitted anywhere on campus, after school, other than the Media Center, except when written permission has been sent from a specific teacher who will assume responsibility for student until such time as the teacher escorts the student back to the Program and makes contact with the Enrichment staff member.
- ✳ Students cannot be unsupervised, as this poses a safety concern. If they are found to be wandering campus or somewhere other than the Media Center without permission or adult supervision, they will be referred to administration and may be removed from the program. **Email Campus Director kristina.chowning@hcps.net with any questions.**

Fee-Based Program Enrollment Criteria

For a child to be eligible to enroll in the Fee-Based Enrichment Program, he/she must be:

1. Independent in daily self-care needs.
2. No danger to him/herself or others.
3. Able to actively participate in large group activities with an adult/student ratio of 1 adult to 29 students.
4. Able to remain within the program location and under adult supervision without risk of elopement or wandering.

AM/PM Enrichment Program Fee Agreement

1. Payment is to be made by the date listed for the upcoming month and due by the end of the first full week. When payment is OVERDUE, the student may be WITHDRAWN from the program.
2. Monies paid are not refundable. Fees must be paid for the entire month, even if your child is absent or only attends occasionally. This ensures an appropriate teacher to student ratio for the safety and well-being of our students.
3. Please email your intention to withdraw your student two weeks prior to doing so to kristina.chowning@hcps.net

Enrollment Information

Payments run through MyPaymentsPlus.com - It's the same system used to add lunch money, order lockers, and pay for fieldtrips at schools in HCPS. It securely allows tracking of expenses for multiple students, at multiple sites. The link is under Events & Activities; click Before & After School Program; click student you wish to enroll; make appropriate selection for BEFORE or AFTER (listed in alpha order). Once selection is made, an info screen appears with program details, click NEXT for Enrollment Form. Once completed, click SAVE and registration will drop into SHOPPING CART. Upon payment, your student is enrolled.

Tuition Due Date	BEFORE School <u>ONLY</u>	AFTER School <u>ONLY</u>	BOTH Before & After School
AUGUST Due by Friday, August 12, 2022	\$126.00	\$102.24	\$228.24
SEPTEMBER Due by Friday, September 9, 2022	\$165.38	\$134.19	\$299.57
OCTOBER Due by Friday, October 7, 2022	\$157.50	\$127.80	\$285.30
NOVEMBER Due by Friday, November 4, 2022	\$126.00	\$102.24	\$228.24
DECEMBER Due by Friday, December 2, 2022	\$133.88	\$108.63	\$242.51
JANUARY Due by Friday, January 6, 2023	\$118.13	\$95.85	\$213.98
FEBRUARY Due by Friday, February 3, 2023	\$149.63	\$121.41	\$271.04
MARCH Due by Friday, March 3, 2023	\$133.88	\$108.63	\$242.51
APRIL Due by Friday, April 7, 2023	\$149.63	\$121.41	\$271.04
MAY Due by Friday, May 5, 2023	\$157.50	\$127.80	\$285.30
TOTAL SCHOOL YEAR (if you'd like to pay all at once)	\$1417.53	\$1150.20	\$2567.73