HOST PARENT PORTAL

Create a Portal Account

Step 1. Type in your internet browser- https://hostportal.sdhc.k12.fl.us

https://hostportal.sdhc.k12.fl.us/

Select to Change Language

Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

HOST Program

Available soon!!

If you already have an account, please enter your email address and password. Otherwise, select Register a New Account.

Email Address

Enter Email Address

Password

Enter Password (Case Sensitive)   SHOW

Can't Log In?   ➜] Log In

Register a New Account

Register New Account

Step 2: Register for a New Account:

REGISTER FOR A NEW ACCOUNT

Indicates a required field

| Account | Contact Info | Security | Agreement |

Account Step 1 of 4
Let's start with the basic information

First Name *

Enter your First Name

Last Name *

Enter your Last Name

Email *

Enter your Email Address

We strongly recommend that you use your personal email address.

Previous | Next | Return to Log In

If the student was ever enrolled in HOST. Please use the email you have on file for HOST or the email used to receive weekly Billing Statement emails. If new to HOST- We Strongly encourage a personal email due to employment changes.

REGISTER FOR A NEW ACCOUNT

Indicates a required field

| Account | Contact Info | Security | Agreement |

Contact Info Step 2 of 4
How can we contact you?

Primary Phone *

For example: (414) 555-5555

Alternate Phone

For example: (414) 555-5555

Previous | Next | Return to Log In

If the student was ever enrolled in HOST. Please use the phone number you have on file for HOST. If new to HOST; Please enter a working number in the event of an emergency.

Step 3: Enter your password and create your own security questions

REGISTER FOR A NEW ACCOUNT

* Indicates a required field

| Account | Contact Info | Security | Agreement |

Security Step 3 of 4

The password must be at least 8 characters in length, contain one uppercase letter, contain one lowercase letter, contain one number and contain one special character.

Password

[   ] SHOW

Confirm password

[   ] SHOW

Length (8): 🗨   Uppercase: 🗨
Lowercase: 🗨   Number: 🗨
Special (i.e. ~`!@#$%^&*_()-+=[]{}|\;:<>,./?"): 🗨

Enter Security Question #1 *

[Enter your question 1]

Enter Security Answer #1

[Enter your answer to question 1] SHOW

Enter Security Question #2 *

[Enter your question 2]

Enter Security Answer #2

[Enter your answer to question 2] SHOW

Enter Security Question #3 *

[Enter your question 3]

Enter Security Answer #3

[Enter your answer to question 3] SHOW

Previous   Next   Return to Log In

Enter your own Questions and Answers. Please use something that you can remember. This will be used in case your are ever locked out of your account
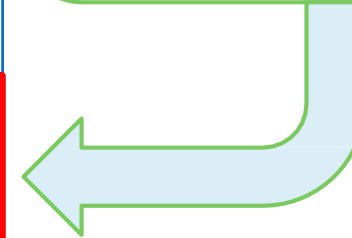
Step 4: Check the Agreement and Finish

REGISTER FOR A NEW ACCOUNT

*Indicates a required field

| Account | Contact Info | Security | Agreement |

Agreement Step 4 of 4

Declaration of Truth

Under penalties of perjury, I declare that information I have entered is true and accurate (FS 92.525). A person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree.

☐ I Agree

Previous | Finish | Return to Log In

When "Finished" you will receive a confirmation email. You must click the link in the email within 24 hours to verify and create your account.
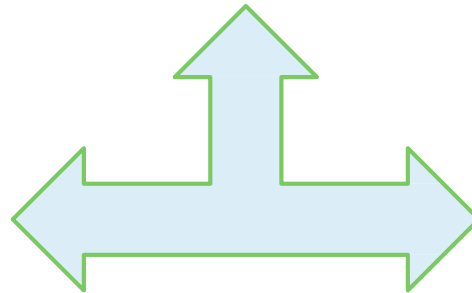
From:	👤 "HOST Program" <HostProgramDo_Not_Reply@sdhc.k12.fl.us>
Subject:	Parent Portal Verify E-mail Address
To:	👤

| Attachments: | 📄 Registration Agreement Document.pdf / Uploaded File (675K) |

Greetings ____ ,

Thank you for signing up for the HOST Parent Portal, please Verify Your Email Address to continue the registration process.

Sincerely,
HOST Programs
(813) 744-8941 Ext. 3

Note: The 'Verify Your Email Address' link will expire on 04/22/2018 05:57 ((UTC-05:00) Eastern Time (US & Canada))

HOST PARENT PORTAL

Connect to Your Child(ren)

Step 1. Search for your Student

My Students

Documents   **My Profile**   **Help**   **Log Out**

GABRIELA ▮▮▮▮▮▮▮▮
Access: *Primary*

🗑 Remove Student

🔍 Search for My Student

Click "Search for My Student" to locate your child's record.

Account Balance

GABRIELA ▮▮▮▮▮▮▮▮

Actions ▾

Current Balance as of 6/6/2018: **$106.00 CR** †

Total Current Balance as of 6/6/2018: **$106.00 CR** †

† Includes all charges, payments and adjustments since the last billing statement.

💳 Make Payment

Enter your child's information, including their 7-digit ID number (lunch number), date of birth, grade level, and school. Then click "Find"

Search for My Student

Please provide some basic information about your child

* *Indicates a required field*

Student Number *

Enter Student Number

First Name

Enter First Name

Last Name

Enter Last Name

Date of Birth *

Enter Date of Birth

Grade Level *

Select a Grade Level ▾

Last or Current School *

Select School ▾

‹ Back   ✔ Find

Step 2. Enroll your child in a HOST program

HOST Program
Select Langua

What's New

No notifications available.

Show Prior Notifications

Open Enrollment

2018 Summer Program

GABRIELA
Status: *Not Started*

Enroll Now

Show Prior Enrollment Records

If the email address used to set up your portal account was associated with your child's record from a prior year, your connection to that child will be automatically approved.

If not, you may be granted "Pending" access. "Primary" access will be granted during the enrollment approval process.

Click "Enroll Now" to enroll your child in the new Term.

When you complete the Online Enrollment Form:
A. Print the Enrollment Form
B. Sign your Enrollment Form
C. Deliver the signed form to the HOST Instructor at your child's school

Important - When the online enrollment form is successfully completed and submitted, the enrollment form cannot be edited. To make changes, you must contact the HOST Instructor at your child's school.

HOST PARENT PORTAL

Make a Payment

Step 1. View your current balance and make a payment

My Students

GABRIELA ▮▮▮▮▮▮
Access: *Primary*

🗑 Remove Student

🔍 Search for My Student

Account Balance

GABRIELA ▮▮▮▮▮▮

Actions ▾

Current Balance as of 6/6/2018: **$106.00 CR** †

Total Current Balance as of 6/6/2018: **$106.00 CR** †

† Includes all charges, payments and adjustments since the last billing statement.

💳 Make Payment

Click "Make Payment"

Secure Payment Provided by BluePay

Your Student	Amount Due	Your Payment
GABRIELA ▮▮▮▮	$0.00	$ 100
Totals ⓘ (Total payment cannot exceed $500.00)	$0.00	$100.00

Note – A $3.09 convenience fee will apply to credit card payments.

💳 Pay with new credit or debit card

🏠 Return to Home Screen

Enter the dollar amount that you want to apply to each of your students' accounts. Then, select the payment method you wish to use.

Documents | My Profile | ? Help | Log Out

Step 2. Enter card details and process your payment

Payment Amount: $100.00

Convenience Fee: $3.09

Total Payment Amount: $103.09

* Indicates a required field

Name on Card *

Name on Card

Card Number *

_____ ____ ____ ____

Expiration Month *

-- Select Month --

Expiration Year *

-- Select Year --

CVV2 *

CVV2

Street Address *

Street Address

City *

City

State *

-- Select State --

Zip Code *

Zip Code

Would you like to use this payment method for a future payment? *

--Choose Yes or No--

Make Payment

KeepingYour financial information safe and secure is of utmost importance. We utilize BluePay, an industry leader in secure credit card/eCheck processing, for completing all payment transactions. BluePay is a Level 1 PCI DSS Compliant Provider. Therefore, your credit card/account information is never stored; only the last four digits display to confirm your payment and to reference a prior payment method.

Enter your card information, then click Make Payment.
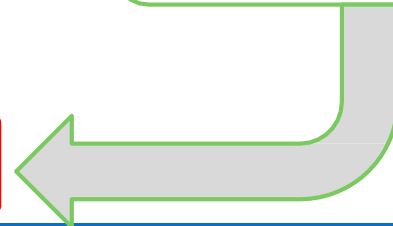
Need Assistance or Support

If you need assistance, please contact the HOST Administrative office at 813-744-8941 x3