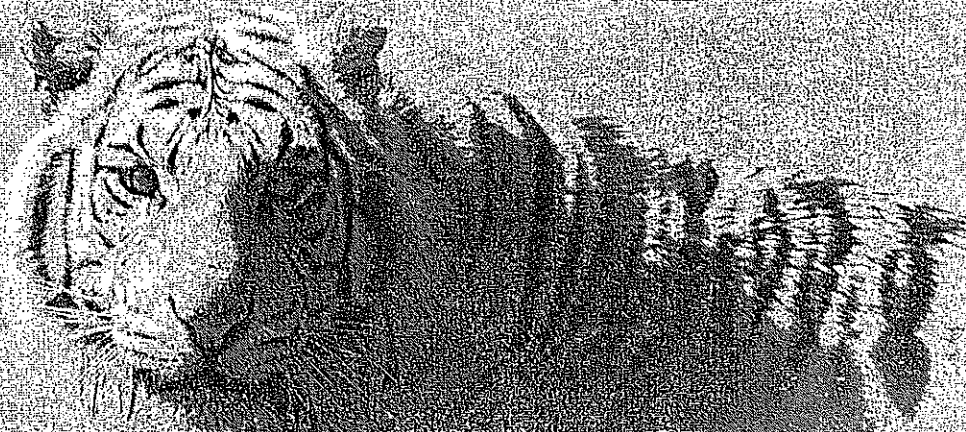


Welcome to Carver Exceptional Center



To enroll, the following items are required NO EXCEPTIONS.

- You must have two of the following documents in parent or guardian name:
 - TECO electric or gas bill
 - Lease agreement
 - Water bill
 - Mortgage payment stub
 - Tax receipt
 - Warranty deed
 - Contract for Purchase of Home

- Identification
- Last report card or withdrawal form from transfer school
- If student is in foster care you must have foster letter/ court documents to enroll

CARVER CENTER SEARCH PROCEDURES

The primary goal of the administration, faculty, and staff at the Carver Center site is to provide a safe learning environment for our students. To this end, all students are subject to daily search and metal detection by a School Security Officer or trainee member of the site's search team.

Students will be asked to:

- ❖ Remove all items from their notebook, work folders, purse/wallet, lunch bag and/or jacket.
- ❖ All Cell phones and electronic devices will be collected and returned at the end of the day.
- ❖ Hand over above-mentioned items to a Search Team member.
- ❖ Remove their shoes and expose the top of each sock.
- ❖ Place their thumbs inside their waistband area and move them from front to back. This is to indicate that their waistband areas are clear of any objects.
- ❖ Allow a Search Team member to conduct a metal detection screening of their person.

Students are only allowed to bring on campus a purse, wallet, lunch bag and notebook or work folder with paper, pens and pencils. **BOOK BAGS AND BACKPACKS ARE NOT PERMITTED.** A comprehensive listing of restricted items may be found in the School District of Hillsborough County Student Handbook. Any restricted items found on the campus will be confiscated and held at school for parent/guardian pick-up.

I have read and understand the Carver Center search policy.

Student's Signature

Date

Parent/Guardian Signature

Date



Student Nutrition Services Local Meal Charge Policy

A written copy of the Student Nutrition Services Local Meal Charge Policy will be provided to all households. Every school is required to follow the policy.

Student Nutrition Services uses a prepayment system called MyPayments Plus. This system limits the exchange of money, protects the identity of all students, and prevents the disclosure of a student's meal eligibility status. Students who qualify for free or reduced-priced meals will always receive a free meal. All students receive free breakfast regardless of meal eligibility status.

Full pay students who do not have money on their MyPayments Plus meal account can receive a "charged" meal with the following restrictions. Adults may not charge meals at any time.

1. Students are allowed to charge for meals when they do not have money in their MyPayments Plus meal account. The student will be given the same school lunch that other children are receiving.
2. Any time a student has a negative balance on their MyPayments Plus meal account, the child will be prohibited from purchasing a la carte items (food purchased in addition to the school meal), even when purchasing with cash.
3. Students in CEP (Community Eligibility Provision) schools with negative balances on their MyPayments Plus meal account will also be prohibited from purchasing a la carte items.
4. Parents/guardians of students who charge for one meal will receive a phone notification after their student has received the meal. The parent/guardian will be encouraged to quickly pay for this meal and will be reminded of this policy.
5. Parents/guardians of students who continue to charge will receive additional email and text notifications as well as weekly letters which will be sent home with the student.
6. Any unpaid balance on a child's account will be carried over from year to year.
7. The parent/guardian is responsible for all uncollected meal balances which must be paid prior to graduation or withdrawal from Hillsborough County Public Schools.



Política de Cargos a la Cuenta de Comidas de los Servicios de Nutrición Estudiantil

Se proporcionará una copia escrita de la Política de Cargos a la Cuenta de Comidas de los Servicios de Nutrición Estudiantil a todos los hogares. Se requiere que todas las escuelas sigan estas directrices.

Los Servicios de Nutrición Estudiantil utilizan un sistema de prepago llamado *MyPayments Plus*. Este sistema limita el intercambio de dinero, protege la identidad de todos los estudiantes y evita la divulgación del estado de elegibilidad de comidas de un estudiante. Los estudiantes que califican para comidas gratuitas o a precio reducido siempre recibirán comidas gratis. Todos los estudiantes recibirán desayuno gratis independientemente del estado de elegibilidad en los servicios de comida escolar.

Los estudiantes de pago completo que no tienen dinero en su cuenta de comidas *MyPayments Plus* pueden recibir una comida fiada o cargada a la cuenta ("charged") con las siguientes restricciones. Los adultos no pueden cargar a la cuenta comidas en ningún momento.

1. Los estudiantes pueden obtener comidas fiadas cuando no tienen dinero en sus cuentas de comidas *MyPayments Plus*. Estos estudiantes recibirán el mismo almuerzo escolar que los otros estudiantes reciben.
2. Cada vez que un estudiante tenga un saldo negativo en su cuenta de comidas *MyPayments Plus*, se le prohibirá comprar artículos a la carta (alimentos comprados además de la comida escolar), incluso cuando compre con dinero en efectivo.
3. Los estudiantes en escuelas CEP (Disposición de Elegibilidad Comunitaria) con saldos negativos en sus cuentas *MyPayments Plus* también se les prohibirá comprar artículos a la carta.
4. El padre/madre/tutor de un estudiante que obtiene una comida cargada a la cuenta, recibirá una notificación telefónica después de que el estudiante haya recibido la comida. Se le instará al padre/madre/tutor a pagar rápidamente esta comida y se le mencionará esta directriz como recordatorio.
5. El padre/madre/tutor de un estudiante que continúe cargando las comidas a su cuenta, recibirá notificaciones adicionales por correo electrónico y texto, así como por cartas que se enviarán semanalmente a casa con el estudiante.
6. Los saldos de cuentas no pagados de un estudiante se transferirán de año a año.
7. El padre/madre/tutor es responsable de todos los saldos de comidas no pagados los cuales se deberán pagar antes de la graduación, retiro o baja de las Escuelas Públicas del Condado de Hillsborough.

School Board
Nadia T. Combs, Chair
Henry "Shake" Washington, Vice Chair
Lynn L. Gray
Stacy A. Hahn, Ph.D.
Karen Perez
Patricia "Patti" Rendon
Jessica Vaughn

Superintendent of Schools
Addison G. Davis



Dear Parent or Guardian:

We are pleased to inform you that Hillsborough County Public Schools is continuing the Community Eligibility Provision (CEP) option for the school year 2023-2024. All students enrolled at Carver Exceptional Center may participate in the breakfast and lunch program at no charge and without a meal benefits application.

Children need healthy meals to learn! Hillsborough County Student Nutrition Services offers nutritious, well-balanced meals for students of all ages and backgrounds. Please encourage your child(ren) to participate in the school meal program.

If you have any questions, please call Student Nutrition Services at 813-840-7066.

Sincerely,

Healthy Meals Express Application Center

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Junta Directiva Escolar
Nadia T. Combs, Presidenta
Henry "Shake" Washington, Vicepresidenta
Lynn L. Gray
Stacy A. Hahn, Ph.D.
Karen Perez
Patricia "Patti" Rendon
Jessica Vaughn



Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

Superintendente Interino
Van Ayres

Estimado padre/madre o tutor:

Nos complace informarle que las Escuelas Públicas del Condado de Hillsborough continúan con la opción de Disposición de Elegibilidad Comunitaria (CEP) para el año escolar 2023-2024. Todos los estudiantes matriculados en Carver Exceptional Center pueden participar en el programa de desayuno y almuerzo sin cargo y sin haber tenido que llenar la solicitud de beneficios de comidas.

¡Los niños necesitan comidas saludables para aprender! Los Servicios de Nutrición Estudiantil del Condado de Hillsborough ofrecen comidas nutritivas y bien balanceadas para estudiantes de todas las edades y orígenes. Por favor, anime a sus hijos a participar en el programa de comidas escolares.

Si usted tiene preguntas, por favor llame a los Servicios de Nutrición Estudiantil al 813-840-7066.

Atentamente,

Centro de solicitud *Healthy Meals Express*

De acuerdo con la ley federal de derechos civiles y las regulaciones y políticas de derechos civiles del Departamento de Agricultura de los Estados Unidos (USDA), el USDA, sus agencias, oficinas y empleados, e instituciones que participan o administran programas del USDA, tienen prohibido discriminar por motivos de raza, color, origen nacional, religión, sexo, identidad de género (incluida la expresión de género), orientación sexual, discapacidad, edad, estado civil, estado familiar/parental, ingresos derivados de un programa de asistencia pública, creencias políticas, o censuras o represalias por actividades anteriores de derechos civiles, en cualquier programa o actividad realizada o financiada por el USDA (algunas de estas áreas no aplican a todos los programas). Los plazos para presentar resoluciones y querellas varían según el programa o incidente.

Las personas con discapacidades que requieren medios alternativos de comunicación para obtener información sobre el programa (ej., Braille, letra grande, cinta de audio, lenguaje de señas americano, etc.) deben comunicarse con la agencia responsable o el Centro TARGET del USDA al (202) 720-2600 (voz y TTY) o comunicarse con el USDA a través del Servicio Federal de Retransmisión al (800) 877-8339. Además, la información del programa puede que esté disponible en otros idiomas además del inglés.

Para presentar una queja por discriminación al programa, complete el formulario de querrela de discriminación del programa del USDA, AD-3027, que se encuentra en línea en [How to File a Program Discrimination Complaint](#) y en cualquier oficina del USDA o escriba una carta dirigida al USDA y escriba toda la información solicitada en el formulario. Para solicitar una copia del formulario de querrela, llame al (866) 632-9992. Envíe el formulario que llenó o carta al USDA por: (1) correo: Departamento de Agricultura de los Estados Unidos, Oficina del Secretario Asistente de Derechos Civiles, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; o (3) correo electrónico: program.intake@usda.gov.

El USDA es un proveedor, empleador y prestamista de igualdad de oportunidades.



Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

HEALTH HISTORY INFORMATION – School Health

Student: _____ Student #: _____ Grade: _____ Date: _____

Dear Parent/Guardian:

Your child's school physical and/or Emergency Card indicate that he/she has the following condition(s)

1. _____
2. _____
3. _____

Please provide me with the following information so that I may have a better understanding of your child's needs while at school.

1. Is your child under the care of a physician for the above condition(s) ___ Yes ___ No

2. Has your child had a problem with this condition in the last year? ___ Yes ___ No

Physician's Name: _____ Phone #: _____

3. Should your child's activities at school be restricted in any way? *(Please note that some restrictions may require a physician's letter of explanation)* ___ Yes ___ No

Please explain: _____

4. Does your child take medication(s) regularly? ___ Yes ___ No

Medication Name: _____ Dosage: _____

Reason for medication: _____

5. What action do you want the school to take when your child is sent to the school clinic for the health problem?

Emergency Contact Number: _____

Name: _____ Relation: _____ Phone #: _____

Name: _____ Relation: _____ Phone #: _____

6. Please list any other information that might be helpful in caring for your child.

Parent/Guardian Signature: _____ Date: _____

If you wish to speak with me, please call your child's school and leave a phone number where I can reach you during school hours.

Sincerely, _____



Form A

Student Residency Form

Complete this form (A) if the parent/guardian can provide proof of residency with two (2) documents.

- If the family has experienced a loss of housing, complete Form B.
- If the family is co-residing with another person or family and has zero (0) documents to prove residency, complete Form C.

Student Name:	Date of Birth:	Student Number:	Grade:
School Name:			
Student's Street Address / City / State / Zip Code:			

Please check one of the following:

<input type="checkbox"/> Own residence	<input type="checkbox"/> Rent residence
<input type="checkbox"/> Licensed foster care placement (Update D Screen/SIS)	

Please check the two (2) documents from the list below provided to the school for verification of residence:

<input type="checkbox"/> Current Florida Driver's License or State ID	<input type="checkbox"/> Declaration of Domicile
<input type="checkbox"/> Utility Bill or Utility Deposit Receipt	<input type="checkbox"/> Transitioning Active-Duty Military Orders
<input type="checkbox"/> Lease Agreement	<input type="checkbox"/> Mortgage Statement
<input type="checkbox"/> Rent Receipt	<input type="checkbox"/> Property Tax Receipt
<input type="checkbox"/> Homestead Exemption	<input type="checkbox"/> Warranty Deed
<input type="checkbox"/> Migrant Address Verification Letter (Migrant eligible students only) <i>No other documentation required.</i>	

Per HCPS Policy 2431, students are not guaranteed the ability to participate in the athletic program if they transfer schools. Contact the Assistant Principal for Administration for more information.

The undersigned certifies that all information contained in this form is accurate and that a copy of the McKinney-Vento Eligibility Assessment has been provided by the school.

Under penalties of perjury, I declare that I have read the foregoing [document] and that the facts stated in it are true. A person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree (FS 95.525).

Printed Name of Parent/Guardian	Signature of Parent/Guardian	Date



Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

Student Media Release Form

Date: _____

School: _____

Student ID Number: _____

Student Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Dear Parent/Guardian:

Throughout the school year, the media may visit your child's school to cover special events. Hillsborough County Public Schools also may wish to interview, photograph, or recorded your child for promotional and educational reasons to utilize in publications, posters, brochures, and newsletters; on the Internet, radio, or television; or for other special district events. Before your child can participate in any of the above activities, this media release form must be completed and returned to your child's school.

- I give my permission for my child to be interviewed, photographed, or recorded for use in school/district publications, school district productions, or for use on the Internet or by the general news media for print, broadcast, or on websites; and for his/her name to be published in school/district publications, on the Internet, or in news publications or broadcasts.
- I **do not** give my permission for my child to be interviewed, photographed, or recorded for use in school/district publications, or for use by the general news media for print, broadcast, or on websites; nor for his/her name to be published in school/district publications, on the Internet, or in news publications or broadcasts.

Parent/Guardian signature: _____

Parent/Guardian name (please print): _____

Date: _____

Carver Exceptional Center Point/Level System

		LEVEL 1 (White)	LEVEL 2 (Green)	LEVEL 3 (Blue)	LEVEL 4 (Orange)	LEVEL 5 (Gold)
<p>Student Expectations</p> <p><u>R</u>espect: Appropriate interactions with teachers, staff, and peers which includes active listening, engagement, and accountability.</p> <p><u>A</u>ttendance: Arriving to class on time and in class for the full duration</p> <p><u>P</u>reparedness: Using necessary materials in class to complete all assignments and materials.</p> <p><u>P</u>articipate: Engaging in lesson and completing all assignments while utilizing replacement behaviors (See PBIP's)</p>						
Point Sheet Level Goals	70% (15 days)	75% (16 days)	85% (18 days)	90% (20 days)	95% (21 days)	
Privileges	Positive note/call/text home Weekly Wednesday snack cart	Level 1 Options + Earn scheduled lunch with preferred adult Receive one (1) item from school store	Levels 1 & 2 Options + May earn time in Game Room during elective (15 minutes) Eligible to become an Ambassador Weekly lunch	Levels 1-3 Options + Consideration of mainstreaming into gen. ed. setting Consideration of Off-Campus Field Trips	Levels 1-4 Options + Attend Off-Campus Field Trips	
Reinforcements/ Earned Time	Kinetic Sand Board Games Crossword Puzzles Word Search	Level 1 Options + Snack Option Coloring	Level 1 & 2 Options + Minecraft Education Ed Supervised Tiger Activity (30 minutes once a week)	Level 1-3 Options + May use computers for free time (Clever, Prodigy, or other teacher approved)	Levels 1-4 Options + Teacher approved alternate setting to complete assignment	
<p>FREEZE PROCEDURES: Student remains "frozen" on a level/day for designated amount of days and only receives privileges and reinforcements from the level below their frozen level (ie - level 3, day 12 for five consecutive days). The amount of days the student will be frozen must be communicated to the student and parent. Student may be frozen if engaging in multiple incidents during the same day after completing the re-entry process.</p>						

Carver Exceptional Center Point/Level System

<p>Elopement from classroom (AWOL): > 10 minutes = 1 day</p>	<p>Defacing Property – 2 Days (writing on school property) Destruction of Property – 5 Days (computers, textbooks, windows, walls, furniture, etc)</p>	<p>Physical fight with peers = 3 days</p>
<p>AUTOMATIC LEVEL DROPS: Student will drop a level, but maintain the day (ie level 3, day 12 would be level 2, day 12)</p>		
<ul style="list-style-type: none"> • Physical attack against staff • 3rd Physical attack against student • Off Campus Elopement • Five consecutive days of not meeting your level goal • Not meeting your level goal while on a freeze 		

A level system is a continuum of privileges, responsibilities, and expectations. A level system is appropriate for classrooms that require a highly structured system to support students with significant behavioral difficulties. It provides a consistent means of measuring a student's behavioral and academic progress. All students will earn points throughout the day for maintaining appropriate behavior and remaining academically on-task as documented on their daily point sheet. Each point sheet will also include an individualized target behavior that aligns with the student's Individualized Education Plan (and FBA/PBIP as applicable). Students will progress from Level 1 through Level 5 by earning their points daily. Movement can only be one level at a time. Privileges and reinforcements are subject to change due to student's individual preferences and incentives.

A student's level and day will be recorded at the top of his or her point sheet. Students who are new to the Level System will begin at Level 1, Day 1. Students will be permitted to continue at the Level from the previous year when they return the following school year. Students who transfer from an HCPS Level System classroom will continue with the system based on information provided by the previous school. For each level, a minimum percentage of points is required daily to move on to the next day. When a student does not earn the minimum points for his/her level for that day, the student will repeat that level/day the next day.

Students may be considered for mainstreaming from level 4 and up, based on teacher/administration recommendation. At that time, a modified point sheet will be used based on their placement in a general education classroom.

Carver Exceptional Center Point/Level System

I have read and agree to the terms and conditions of Carver Exceptional Center's Point/Level System.

Child's Name: _____ Grade: _____

Parent Signature: _____ Date: _____

