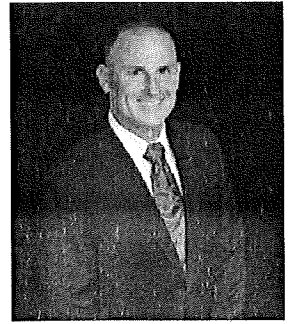

WELCOME BACK: Superintendent Addison G. Davis



“A new normal” – That is a phrase that has been used too frequently over the past year and a half, but it is one that absolutely rings true for the opening of our schools and the continued success we’ve experienced with face-to-face instruction.

After considerable guidance from our health partners and the CDC, as well as the increase in vaccinations, our district has decided to offer two educational options for the 2021-22 school year: face-to-face instruction and Hillsborough Virtual K-12. We are thrilled that eLearning was a viable option for many of our families that were not yet comfortable sending their learners back into the classroom. However, as the results of a recent district survey suggest, a vast majority of our eLearners are now comfortable returning to face-to-face instruction – and we are excited to welcome them back.

We will continue to practice social distancing where feasible, we will retain a Covid Commander at each school who will work with the Department of Health on quarantine as necessary, and we will always encourage students and staff to stay home when they are not feeling well.

The areas outlined in our Opening Plan include the conditions for quarantine, educational options during quarantine, and the considerable steps our district is taking to ensure a safe and secure place of learning. Of course, with every plan of this magnitude and under ever-changing conditions, this document will remain fluid and change as necessary based on guidance from state agencies and local health experts. We will be ready to act should it be required. The HCPS Opening Plan can be found on our website at www.HillsboroughSchools.org.

I hope everyone will review this plan and be a partner in the work of preparing students for life. We look forward to the 2021-22 academic year, and our new normal, because together we will create lifelong learners and continued success.

Respectfully,

Addison G. Davis

Superintendent of Schools



2021-2022 Student Calendar

Board Approved 4/28/20

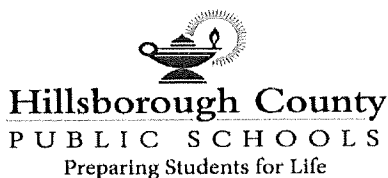
Students' First Day of School	August 10, 2021
Labor Day Holiday/Non-Student Day	September 6, 2021
End of 1st Grading Period	October 8, 2021
*Veterans Day/Non-Student Day	November 11, 2021
*Fall Break/Non-Student Days	November 22 – 26, 2021
Students Return to School	November 29, 2021
NOT an Early Release Day	December 13, 2021
End of 2nd Grading Period (End of 1st Semester)	December 17, 2021
Winter Break/Non-Student Days	December 20, 2021 – December 31, 2021
Non-Student Day	January 3, 2022
Students Return to School	January 4, 2022
Martin Luther King, Jr. Holiday/Non-Student Day	January 17, 2022
Non-Student Day	February 18, 2022
Presidents' Day/Non-Student Day	February 21, 2022
Non-Student Day	March 7, 2022
End of 3rd Grading Period	March 11, 2022
Spring Break/Non-Student Days	March 14 – 18, 2022
Non-Student Day	March 21, 2022
Students Return to School	March 22, 2022
Non-Student Day	April 15, 2022
Last Day of School/End of 4th Grading Period (End of 2nd Semester)	May 27, 2022

* Hurricane Day(s) if needed: November 11, 22-24, and 26, 2021

Student Early Release Days

Students are released one hour early every Monday with the exception of Monday, December 13, 2021. On the last day of school, May 27, 2022, students are released 2.5 hours early.

School Board
Lynn L. Gray, Chair
Stacy A. Hahn, Ph.D., Vice Chair
Nadia T. Combs
Karen Perez
Melissa Snively
Jessica Vaughn
Henry "Shake" Washington



Superintendent of Schools
Addison G. Davis

Student Code of Conduct Acknowledgement Form

I have been notified that I can review the Student Code of Conduct online at: <http://www.sdhc.k12.fl.us/conduct>

I have received, read, understand and agree to abide by the Student Code of Conduct

Student Signature

Date

I/we have read the Student Code of Conduct and discussed it with my student.

Parent/Guardian's Signature

Date

The Student Code of Conduct has been established to communicate the expectations for student behavior at school or school activities. Failure to return this acknowledgement will not relieve a student or the parent/guardian(s) from the responsibility of abiding by the Code of Conduct.



**2021-2022 Hillsborough County Public Schools
Student Likeness Release Form**

School: _____ Student ID Number: _____

Student Name (Last, First): _____

Homeroom Teacher: _____ Grade: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____ Email: _____

Dear Parent/Guardian:

Throughout the school year, certain Hillsborough County Public School partners and media members may be involved with special events or activities at your child's school.

Hillsborough County Public Schools also may wish to interview, photograph, or videotape your child for promotional and educational reasons to utilize in publications and special district events. Before your child can participate in any of the above events or activities, you must give your permission by signing and returning this likeness release form to your child's school.

Please select only one option below:

I give my permission for my child to be interviewed, photographed, or videotaped by the school/district, school/district partners or sponsors, and/or members of the general news media and expressly authorize and grant my consent to such parties the right to use my child's physical likeness, other identifying characteristics, information, and/or recordings of his/her voice in any media, including but not limited to, broadcast, cable, print, and/or digital, and for any purpose including but not limited to entertainment, news, education, advertising, marketing and promotion without compensation thereof.

I do not give permission for my child to be interviewed, photographed, or videotaped by the school/district, school/district partners or sponsors, and/or members of the general news media; nor for his/her name to be published in school/district publications, on the internet, or in news Publications or broadcasts.

I give my permission ONLY for my child to be photographed for and his/her name be published in the 2021/2022 school yearbook.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

GUIDELINES FOR ADMINISTRATION OF MEDICATION

It is recognized that medications may be essential for some students. When possible, all medications should be administered at home. This especially true for medications administered less than four times per day.

If medication must be given at school, the following procedures are required:

1. All medications given at school must be U.S. Food and Drug Administration (FDA) approved **for the medical diagnosis**.
 - a. Substances not to be given at school are all unregulated products, including: oils, herbs, food and supplements, which are being used as treatments, dietary supplements, or folk remedies.
 - b. No IV access will be started, flushed, maintained, or discontinued at school. No medications will be permitted via central venous catheter or peripheral intravenous central catheters (PICC lines or central lines) including antineoplastic agents, investigational drugs, total parenteral nutrition (TPN), blood or blood products, emergency medications, or antibiotics.
2. **Oral over-the-counter or sample drugs** will be dispensed only when accompanied by written orders from a physician, APRN, or PA and must be U.S. Food and Drug Administration (FDA) approved for the medical diagnosis. Students may not carry medications at school.
 - a. Medication is always to remain in the container in which it was purchased and must be unopened when received by the school.
 - b. Written parental authorization is needed for all drugs.
 - c. Cough drops will be treated as an over-the-counter medication.
 - d. Possession of drugs of any kind may lead to serious disciplinary action.
3. **No prescription narcotic analgesics, opioids or cannabinoids** are to be dispensed at school. The side effects make it unsafe for students to attend school while medicated with narcotics.
4. A signed statement by the parent/guardian requesting the administration of medication must accompany all medication and supplies. The Parent Authorization for Administration of Medication form must be completed before receipt of the medication.
 - a. New authorization forms will be required when any changes with the orders occur.
 - b. All medication/procedure forms must be updated annually.
5. Medication must be sent to school by a parent/guardian.
 - a. It is not safe for children to deliver medicine to and from school.
 - b. This policy prevents safety concerns of lost or stolen medicines, students sharing medicines with friends, and students taking medicine unsupervised.
6. Medication must be in the original prescription container with the: 1) name of drug, 2) date prescribed, 3) dosage prescribed, and 4) time of day to be taken, any special directions, with student's and physician, APRN, or PA names clearly printed.
 - a. Medication must remain in the container in which it was originally dispensed.
 - b. Most pharmacies will provide an extra empty labeled bottle for parents if requested when the prescription is filled. A separate prescription bottle should be provided for field trips.
 - c. No more than a month's supply of controlled medication may be brought in at a time.
 - d. All new prescription refills must remain in original container with current expiration date.
 - e. No medications over 30 days will be administered
7. All medications and/or supplies received must be documented with the parent/guardian, employee, and witness on the Medication and Supply Intake Form (SB 87031).
 - a. Medication must be counted by a parent/guardian. This count will be verified by a school staff.
 - b. The amount and date received are to be recorded.
 - c. The parent/guardian is also required to sign Medication and Supply Intake Form when picking up medication/supplies.

Distribution: Nurse or HOST Personnel, Parent



GUIDELINES FOR ADMINISTRATION OF MEDICATION (cont.)

8. The parent/guardian should arrange for a separate supply of medication for the school.
 - a. Medication will not be transported between home and school.
 - i. Exceptions by Florida statutes 1002.20(h)(i)(j)(k) *which require a Parent Self Administration Form and a Physician Self Administration Form for:* asthma inhalers, EpiPens, pancreatic enzyme supplements, and diabetes supplies and equipment.
9. When any medications are added or discontinued, a new authorization form is required.
10. When medication dosages or times are changed, a new signed authorization form with the correct information must be completed and a new label from the pharmacist or physician, APRN, or PA order/prescription indicating the change must be sent to the school.
 - a. A fax is acceptable.
11. Medication will be **stored in a locked cabinet** at the school at all times.
 - a. Exceptions by statutes are asthma inhalers, EpiPens, pancreatic enzyme supplements, and diabetic supplies and equipment. Students who self-carry require a Parent Self Administration Form and a Physician Self Administration Form.
12. Since many students receive medication during school hours, a school district employee designated by the principal will administer medication.
 - a. The designated employee must be trained by the Registered Professional School Nurse as required by Florida law. This includes HOST, field trips, and when the student is away from school property on official school business.
 - b. The medication container with pharmacy label/supplies and copies of paperwork will be sent with the trained staff member, agency nurse, or HOST staff personnel. All medications must be signed out and recorded on the Field Trip Medication Sign Out Sheet (SB 86900).
 - c. Under no circumstances may medication be transferred from one container to another by anyone other than Registered Pharmacist with the exception of field trips which must be done by the Registered Nurse. Registered Nurses preparing for field trips should choose one of the following options: send medication in original container or transfer to a medication envelope with a copy of the original medication label attached.
13. Liquid medication will be given in a calibrated measuring device **supplied by the parent**.
 - a. Pill crushers, soft food for mixing, and special drinks **must be provided by a parent**.
14. All medications/supplies must be removed from the school premises **within one week of the expiration date**, upon appropriate notification of medication being discontinued, or at the end of the school year.
 - a. Medications/supplies that are unused and unclaimed will be destroyed following proper disposal procedures.
15. Planning and protocols for any medication or treatment which requires a one-time dosage for a specific intent are the responsibility of the Registered Nurse, **ONLY**.
16. Non-medicated sunscreen and insect repellent may be administered without a prescription but a parent/guardian authorization form must be completed.

Florida Statute 1006.062 is the reference for the above guidelines.

Questions regarding these procedures should be directed to the Registered Nurse assigned to the school your child attends or to the office of School Health Services, 273-7020.

HILLSBOROUGH COUNTY PUBLIC SCHOOLS SCHOOL HEALTH SERVICES

Immunization Requirements for 2021-2022 School Year Entry

The School Health Services Program oversees or provide mandated services in accordance with Florida Statute sections 381.0056, 381.0057, and 402.3026. School health services purpose is to minimize health barriers to learning for public school students in pre-kindergarten through 12th grade. To help ensure the provision of safe and appropriate county-level school health services, the Department of Health, Hillsborough, School Health Program office work in conjunction with Hillsborough County Public Schools, School Health Services Department to implement health services and state mandates provided in our public schools.

Students from Pre-kindergarten through 12th grade who are coming into a Florida school for the first time must present a immunization record (DH 680) and a current Florida School Entry Physical Examination, Form (DH 3040). The immunization record must show that the student has met the minimum state requirements for that grade. Immunizations are provided at no charge by the Department of Health, Hillsborough County.

Immunization Requirements for Pre-Kindergarten

For students entering Pre-Kindergarten*, the immunization record must show that the student has met the minimal state requirements for vaccines:

- * 3-5 doses DTaP (diphtheria-tetanus-pertussis)
- * 3-5 doses Polio (Kindergarten)
- * 1-2 doses MMR (measles-mumps-rubella)
- 3 doses Hepatitis B
- * 1-2 doses Varicella (chicken pox)

*** Note: Immunizations listed below are not required, but recommended:**

Haemophilus influenzae type b (Hib)

Pneumococcal conjugate (PCV13)

Hepatitis A (Hep A)

*** Varicella vaccine is not required if Varicella disease is documented (the year the child had the disease must be included) by a Licensed Physician, Advanced Registered Nurse Practitioner or Physician Assistant.**

Immunization Requirements for Kindergarten through sixth grade

Students entering kindergarten must submit an updated immunization record and a school entry physical examination

- 5 doses DTaP (diphtheria-tetanus-pertussis)
- * 4-5 doses Polio (Kindergarten)
- 2 doses MMR (measles-mumps-rubella)
- 3 doses Hepatitis B
- * 2 doses Varicella (chicken pox)

*** Note. KG — If the fourth dose of polio vaccine is administered prior to the fourth birthday, a fifth dose of polio vaccine is required for kindergarten entry only.**

*** * Varicella vaccine is not required if Varicella disease is documented (the year the child had the disease must be included) by a Licensed Physician, Advanced Registered Nurse Practitioner or Physician Assistant.**

Immunization Requirements for students entering seventh through twelfth grade

Students entering seventh grade must submit an updated immunization record with a Tdap. All students from seventh through twelfth grade immunization record must that the student has met the minimal state requirements:

- 5 doses DTaP (diphtheria-tetanus-pertussis)
- 4 doses Polio (IPV or OPV)
- 2 doses MMR< (measles-mumps-rubella)
- 3 doses Hepatitis B
- 1 dose Tdap (tetanus, diphtheria, pertussis)
- 2 doses Varicella (chickenpox) or has had the disease as documented by a healthcare provider

- * **Note.** 1 dose Tdap (tetanus- diphtheria- pertussis) for seventh grade is required.
- * An updated DH 680 form to include Tdap must be obtained for submission to the school.
- * **Varicella vaccine is not required if Varicella disease is documented (the year the child had the disease must be included) by a Licensed Physician, Advanced Registered Nurse Practitioner or Physician Assistant.**

Additional Immunization Recommendations:

Four vaccines which are not mandated for your child's grade level, but are recommended by the Advisory Committee on Immunization Practices (ACIP) should be discussed with your health care provider are: meningococcal meningitis, hepatitis A series, Influenza and Human Papilloma (HPV) Vaccine series.

MENINGOCOCCAL DISEASE

A dose of Meningococcal (MCV4) is recommended for children and adolescents 11-18 years of age. This vaccine is 85-90% effective in preventing meningococcal disease. Meningococcal disease is a serious illness caused by bacteria. The disease is spread by airborne respiratory droplets (cough or sneezes). Symptoms of meningococcal disease are often mistaken for less serious illnesses such as the flu. Common symptoms may include: fever greater than 101.4, red to purple colored rash, nausea, vomiting, generalized muscle aches, severe headaches, confusion, sensitivity to light, and/or stiff neck. It is a leading cause of bacterial meningitis in children 2-18 years old in the United States. The vaccine is available at the department of health, Hillsborough County, if it is not provided by your child's healthcare provider's office. For those who have never gotten MCV4, a dose is recommended at high school entry but not required in the State of Florida. Most colleges and universities require this vaccine. Please check the college or university policy you plan to attend. In addition, this is highly recommended if you are living in a dormitory type of residence. MCV4 is contraindicated to anyone that experience a severe allergic reaction after a previous dose or to any components of vaccines.

Human Papilloma Virus Disease

The Human Papilloma Virus (HPV) cause the majority of genital warts, and cancers. HPV vaccine has been shown to protect against 80% of the most common types of cervical cancer and oral cancers and decrease genital warts. While it is recommended for ages 11-12 years of age, this vaccine has been approved for both males and females beginning at nine years of age. The most frequent reported symptoms of HPV vaccine are chronic pain with paresthesia, headaches, fatigue and orthostatic intolerance.

If you have private health insurance or Medicaid, contact your health care provider. If you do not have private health insurance or Medicaid, contact the Florida Department of Health, Hillsborough County Immunization Clinic for further information.

Dear Hillsborough County Public School Families,

I am pleased to inform you that our 2021-2022 School Year HOST program will be available to K-8 students enrolled in Hillsborough County Public Schools, with a student number, beginning August 9th.

The 2021-2022 school year is fast approaching and we (HOST) wanted to provide you with the necessary information for students, staff and the community to successfully register for the HOST program.

Below you will find information regarding fees and dates for the remainder of the 2021 summer and for the 2021-2022 school year:

School Year Information

2021-2022 Student Fees	Elementary	Middle
Registration Fee per student* (nonrefundable)	\$30.00	\$30.00
Before School - Weekly Rate	\$15.00	\$20.00
After School - Weekly Rate	\$65.00	\$32.00
Before & After School - Weekly Rate	\$80.00	\$52.00
Drop-in Rate - per session	\$20.00	\$20.00

With the current CDC and Florida Department of Health recommendations, limited seating may be available.

If you want your child(ren) to attend the summer and 2021-2022 school year, you will be **REQUIRED** to register for each term separately. If you only need to register for the school year, please select 2021-2022 school year term.

Please log on to: <https://hostportal.sdhc.k12.fl.us> to register for summer and/or 2021-2022 school year.

Volunteer Services

Hillsborough County Public Schools



Hillsborough County Public Schools requires **all** volunteers and community partners to complete the **HCPS Volunteer Application** annually.

This application should be submitted at least **two** weeks prior to any volunteer activity.
Allow longer for Level 2 Fingerprinting

Becoming a Volunteer

We are excited to announce our new visitor and volunteer management platform, **Raptor**, which streamlines the volunteer application and sign-in process. The new **volunteer application is scheduled to release early August 2021**.

Ways to access the online application:

From the District website (<https://www.hillsboroughschools.org>)

- Click on the "Departments"
- Then click on the "Volunteering Services".
- Finally, click on the "Y.E.S." icon on the right.



From a school website

- Click on the "Volunteer Services" box on the homepage
- Finally, click on the "Y.E.S." icon on the right.



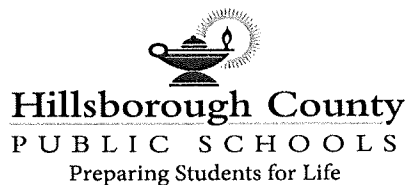
While on the HCPS Application introduction page, please take a moment to view the new video on how steps to completing the new application.

We are thankful to the many volunteers and community partners that say Y.E.S. (You Empower Students) every day to collaborate with us in preparing our students for life.

For more information, please click on the link to [Volunteer Services](#) or email volunteer.services@hcps.net

The HCPS Volunteer Application is **not applicable for **Charter Schools**. If you are interested in volunteering at a Charter School, please contact the school directly.*

School Board
Lynn L. Gray, Chair
Stacy A. Hahn, Ph.D., Vice Chair
Nadia T. Combs
Karen Perez
Melissa Snively
Jessica Vaughn
Henry "Shake" Washington



Superintendent of Schools
Addison G. Davis

Regional Superintendent
Susan Burkett

Principal
Shellie Blackwood-Green

Assistant Principals
Kinsey Crawford
David Okegbola

Dear Parent:

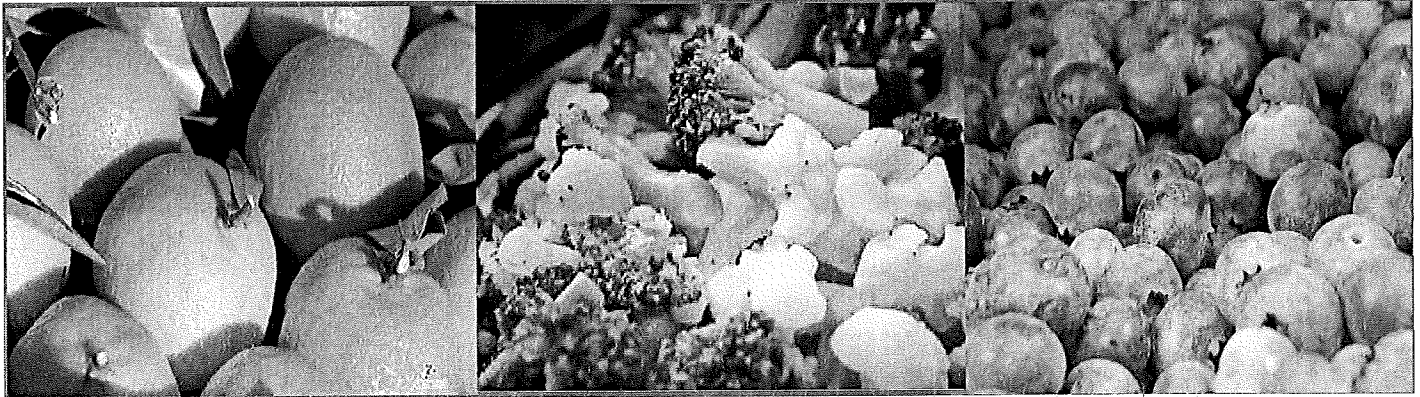
The safety of students is the number one priority of the Transportation Department. Students living two or more miles from the assigned school and exceptional education students with specialized transportation need to qualify for transportation services according to state statute. Students living within two miles may qualify for transportation due to hazardous walking conditions as defined by the State.

Students who are eligible for pupil transportation services are assigned to a specific bus and stop. Students must use the bus stop of record that coincides with their residence and are not authorized to ride other buses. Parent notes authorizing a student to ride a different bus are not accepted. Requests due to a family hardship or emergency situation must be submitted to a school administrator for approval by the principal and the General Director of Transportation or designee.

If a student boards at an unauthorized stop or on an unauthorized bus, the driver will notify a school administrator who will contact the parent. If the student continues unauthorized boarding, a disciplinary referral will be submitted to the school administration.

Shellie Blackwood-Green
Principal





General Information



FREE BREAKFAST FOR ALL STUDENTS

All students are offered a nutritious breakfast free of charge.

FREE MEAL BENEFITS - Lunch meals are available free of charge for those students who qualify

Parents are encouraged to submit a household meal benefit application either online at www.sdhc.k12.fl.us/sns, or via a paper application. A household application means that parents complete only one application for all children in the same home. Parents can learn about the status of their application by calling 1-866-544-5575. *Parents are expected to pay for all meals until an application is processed and approved.*

MEAL PRICES

Your child may qualify for free or reduced price meals. **Apply for FREE meals at <https://www.myschoolapps.com/Application>**
Apply for benefits through the Florida Department of Children and Families at <https://www.myflorida.com/accessflorida/>
 The reduce price lunch cost of 40¢ is waived (provided at no charge) for children approved for reduced price meals. Breakfast is free for all students. Elementary lunch costs \$2.25, and Secondary lunch costs \$2.75.

ON-LINE "MEAL HISTORY"/ON-LINE PAYMENTS

- Check out Meal History at <https://www.MyPaymentsPlus.com/> to review two weeks of menu selections for any student.
- Making on-line payments is a quick and easy way to be sure a child has enough money to pay for meals. Just go to <https://www.MyPaymentsPlus.com/> follow the instructions for online payments. ***Plus, you can receive regular e-mail "reminders" when your child's balance is low.***

SPECIAL DIETS/MEALS

If a child requires a diet substitute because of a medical condition, the parent is encouraged to complete a **DIET PRESCRIPTION FORM**. A **meal preference form** can also be completed by the parent if other needs are required because of cultural or religious reasons. Both forms, available on the SNS web page, are ***required each school year.***

NUTRITION INFORMATION

Visit the SNS website to get nutrition facts such as calories, fat grams and allergens for daily menu items. A comprehensive nutrition communication program provides serving line signage on nutrition info for all menu items.



Dear Parent/Guardian:

Children need healthy meals to learn! Hillsborough County Student Nutrition Services offers healthy meals every school day. Breakfast is FREE for all students. Elementary lunch costs \$2.25, and Secondary lunch costs \$2.75. **Your child may qualify for free or reduced price meals!** The reduced price lunch cost of 40¢ is waived (provided at no charge) for children approved for reduced price meals. Below are some commonly asked questions with answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?



- All children in households receiving benefits from **SNAP (food stamps)** or **TANF**, are eligible for free meals, regardless of your income. Households receiving SNAP or TANF benefits may exclude income information and the last four digits of the signer's social security number on their application.
- If you received a **NOTICE OF DIRECT CERTIFICATION**: DO NOT complete an application. Please read the entire letter and follow the instructions carefully. See #6 for more information.
- **Foster children** that are under the legal responsibility of a foster care agency or court are eligible for free meals. Foster children may be included as part of a household application, and are eligible for free meals, even if the household does not qualify.
- Children participating in their school's **Head Start** program are eligible for free meals.
- Children who meet the definition of **homeless, runaway, or migrant**, are eligible for free meals. See #9 for more information.
- Children may receive free or reduced price meals if your **household income** is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household gross income falls at or below the limits on the chart below:

REDUCED PRICE MEAL SCALE for School Year 2021-2022					
Household Size	Annually	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	23,828	1,986	993	917	459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
For each additional family member, add	+8,399	+700	+350	+324	+162

- CAN I APPLY ONLINE? Yes! Beginning July 1st each school year, and you are encouraged to do so! Applying online is quick, confidential, and easy! The online application has the same requirements and will ask for the same information as the paper application. To apply online, visit the district website at www.hillsboroughschools.org/mealbenefits, then click "APPLY NOW", and follow the instructions. Contact **the Healthy Meals Express Application Center at 813-840-7066 if you have any questions about the online application process.**
- IS THE ONLINE APPLICATION AVAILABLE IN MORE THAN ONE LANGUAGE? Yes! It is available in 7 languages - English, Spanish, French, Arabic, Filipino (Tagalog), Vietnamese (Tiếng Việt), and Chinese (Mandarin). FOR REFERENCE ONLY you may view a SAMPLE free and reduced meal application in 49 languages here: www.fns.usda.gov/school-meals/translated-applications
- WHAT IF I DON'T HAVE A COMPUTER TO COMPLETE AN ONLINE APPLICATION? Computers are available for use at no cost at the local public library and at the **Healthy Meals Express Application Center, 9014 Brittany Way, Tampa, Florida, 33619**. Your child's school may also have a computer that can be used to complete an application. Need information where to obtain a paper application? Contact the **Healthy Meals Express Application Center at 813-840-7066**.

5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one meal application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. If approved, your child's status will remain in effect for the entire school year.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you received carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact the **Healthy Meals Express Application Center at 813-840-7066** immediately.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year. If you do not submit a new application that is approved, or you have not received a NOTICE OF DIRECT CERTIFICATION, your child will be charged the full price for meals.
8. WHERE CAN I VERIFY THE STATUS OF MY CHILD'S MEAL ELIGIBILITY? Call the meal status hotline at 1-866-544-5575. Make sure to have your child's 7-digit student ID number handy when calling.
9. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Are your housing arrangements temporary? Does your family relocate on a seasonal basis? Have you taken in a runaway child? If you believe children in your household meet these descriptions, please contact the liaison at the child's school for assistance.
10. I RECEIVE WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please submit an application.
11. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
12. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year if there is a change in your household income or size, or if you become unemployed.
13. WHAT IF I DISAGREE WITH THE DECISION ABOUT MY APPLICATION? Contact the **Healthy Meals Express Application Center at 813-840-7066**. You may also ask for a hearing by writing to: **General Manager of Student Nutrition Services, 9014 Brittany Way, Tampa, Florida 33619**.
14. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
15. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. If you normally receive overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job, or had your hours or wages reduced, use your current income.
16. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? If there is no income to report, mark the box that says "None" for each household member. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.
17. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you receive any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income. Deployed service members are considered part of the household. List deployed service members in the Household section, but report only the portion of their income made available to them or on their behalf to the family.
18. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? Contact the **Healthy Meals Express Application Center at 813-840-7066 for instructions**.
19. I'M A GROUP HOME ADMINISTRATOR. HOW DO I APPLY FOR CHILDREN IN MY CARE? Contact the **Healthy Meals Express Application Center at 813-840-7066 for instructions**.

If you have other questions or need help completing your household application for school meal benefits, contact the **Healthy Meals Express Application Center at 813-840-7066**.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) found online at: <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

This institution is an equal opportunity provider



STUDENT NUTRITION SERVICES EMERGENCY MEAL POLICY

A written copy of the emergency meal policy will be provided to all households. Every school is required to follow the policy. Students who qualify for a free or a reduced-priced meal can always receive a free lunch (the district waives the .40 cost for the reduced-priced meal). All students regardless of eligibility status can receive a free breakfast. Paid students who forget their lunch money can receive a “charged” meal. To protect the identity of all children at the point of service, SNS uses a prepayment system that limits the exchange of money and prevents the disclosure of a student’s eligibility status.


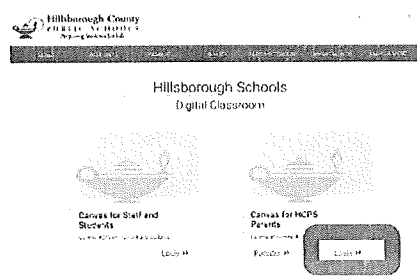

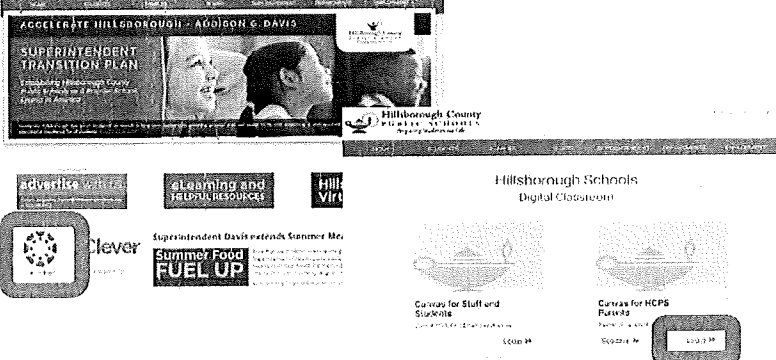
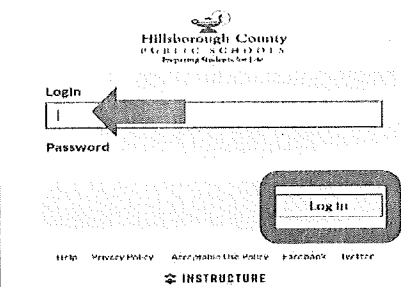
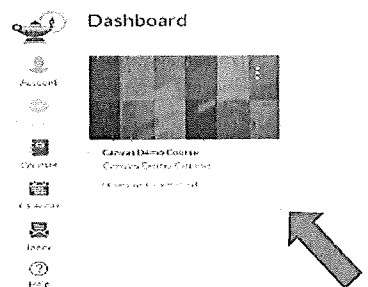
1. Students are allowed to charge for meals when they don’t have money. The student will be given the same school lunch that other children are receiving. A La Carte Items can never be charged.
2. Parents of students who charge one meal will be notified by phone, after their child has received the meal. The parent will be encouraged to quickly pay for this meal and reminded of the policy.
3. Parents of students who continue to charge will receive notification in writing which will encourage the parent to pay off their charges.
4. If a student continues to come to school with no packed lunch or lunch money, attempts will be made to discuss the issue with the parent and to encourage them to complete a meal benefit application.
5. Any time there is an uncollected balance on a child’s meal account, the child will be prevented from purchasing A La Carte items.
6. Any unpaid balance on a child’s account will be carried over from year to year.
7. The parent is responsible for all uncollected meal balances which must be paid, prior to graduation.



Creating a Canvas Parent Account

Note: If you have already created a mySPOT account, you do not need to complete this process

To create a Canvas Parent Account, you must register through the district mySPOT portal. The email and password created through a mySPOT account will be used to log in to your Parent Canvas account.

1.	<p>Access the district website at www.hillsboroughschools.org and then click the Canvas Log In icon on the middle of the site.</p> <p>Then on the Hillsborough Schools Digital Classroom page, click Register under the Canvas for HCPS Parents tile.</p>	 
2.	<p>On the mySPOT page, fill out all of the fields: email address, student number, select school, birth month, birth day, birth year, last four of student social security number, and relationship to student. Check the box to declare information is true and correct. Select Register.</p> <p>A confirmation email will be sent to complete the registration and create a password for your MySPOT account.</p> <p>Note: Additional students can be added in mySPOT after registration is complete.</p>	
3.	<p>After registering at mySPOT, your account will not be active in Canvas until the next day.</p> <p>With your active mySPOT account, access the district website at www.hillsboroughschools.org</p> <p>Click Canvas Log In icon in bottom left of the website. Then click Log In under the Canvas for HCPS Parents tile on the right side.</p>	
4.	<p>Type the email and password registered on your mySPOT account.</p> <p>Click Login</p> <p>The Parent Canvas account will open to the Dashboard and you may view your student's courses.</p>	 


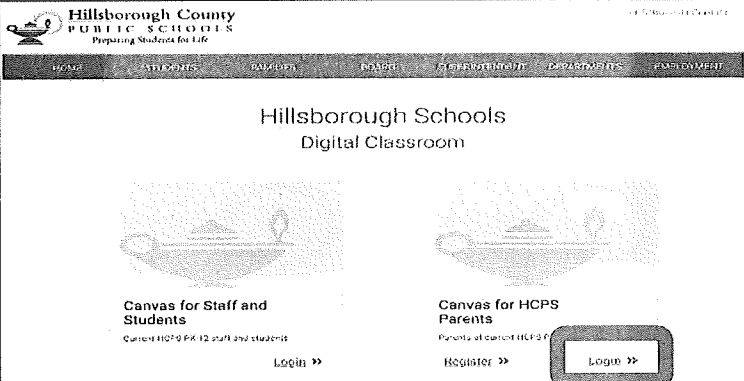
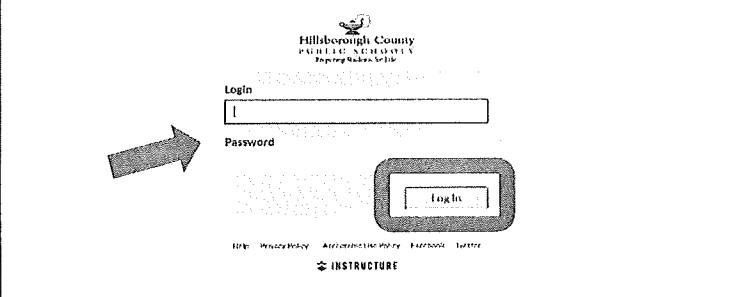
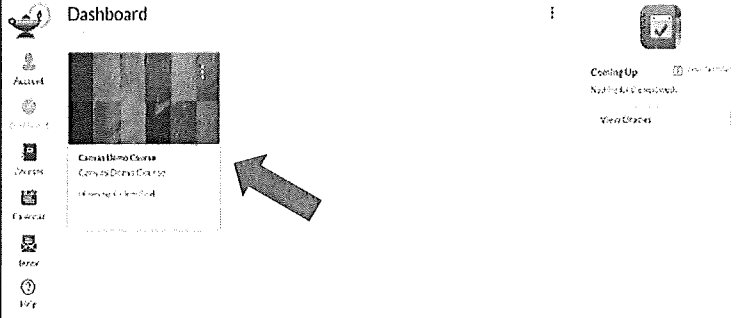


CANVAS. LEARN HERE.



Logging in to Canvas Parent Accounts

Canvas Parent Accounts can be accessed with the same email and password used to create and login to in mySPOT accounts. MySPOT accounts are used to access district systems like Canvas, Online Report Cards, School Choice, and many other district systems.

1.	<p>Access the district website at www.hillsboroughschools.org</p> <p>Click Canvas Log In icon in the middle of the website.</p>	
2.	<p>On the right side, click Login under the Canvas for HCPS Parents tile.</p> <p>Note: If you do not have an account, click Register to register for an account through mySPOT.</p>	
3.	<p>Type the email and password registered on your mySPOT account.</p> <p>Click Login</p>	
4.	<p>Parent Canvas account will open to the Dashboard.</p> <p>View your student's courses.</p>	



PTSA[®]
everychild.one voice.[®]



Welcome to the 2021-2022 School year!

Things to do:

-Become a member!

↳ **Free gift with a Family Membership 2/\$13**

- Single Membership- \$7

(Membership is a PTSA Fundraiser)

-Get your Williams Spirit Wear!

↳ **Shop our online store at**

<https://williamsmiddlemagnetib.memberhub.com/store>

- We gladly accept cash or checks. (Credit cards are accepted for online sales only.)

- Online orders are filled and delivered to your student

-Follow us on Facebook to stay updated!

↳ **@Williams Middle Magnet School PTSA**

-Save our email address!

↳ **Williamsmiddlemagnet.IB.pts@gmail.com**

Please contact us with any questions

Williams Middle Magnet 2021-2022
Who Do I call?
Contact information 813-744-8600

Area	Person	Department	
Academic 6 th	Aimee Fonda	Guidance	229
Academic 8 th	Selina Brown	Guidance	227
Academic 7 th (A-K)	Aimee Fonda	Guidance	229
Academic 7 th (L-Z)	Selina Brown	Guidance	227
Attendance	Gwen Graham	Secretary	226
Bookkeeping/Agendas	Theresa Gantt	Bookkeeper	228
Clinic	Nurse Durr Nurse Mobley	Nurses	233
Curriculum	K. Crawford	Assiatant Principal	224
Discipline 6 th	David Okegbola	Assistant Principal	225
Discipline 7 th	Kinsey Crawford	Assistant Principal	224
Discipline 8 th (A-L)	David Okegbola	Assistant Principal	225
Discipline 8 th (M-Z)	Kinsey Crawford	Assistant Principal	224
Enroll/Withdraw/Address/ Records	Gina Berkes	Data Processor	275
ESE	LaTasha Wiggins	ESE Specialist	266
Field Trips	D. Okegbola	Assistant Principal	225
Food Service	Carmen Rivera	Lunchroom Manager	253
Fundraisers	PTA	williamsmiddlemagnet.ib.ptsa@gmail.com	
Magnet Information	Cory Puppa	Teacher Lead Magnet	236
Parent Concerns	Maria Goode	Principal's Secretary	223
Pictures	David Okegbola	Assistant Principal	225
Test	K. Crawford	Assiatant Princiapl	224
Transportation	David Okegbola	Assistant Principal	225



Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

What You Should Know About Middle School Athletic Eligibility

Scholastic Requirements

To be academically eligible for middle school extramural a student must have a 2.0 grade point average (GPA) based on an unweighted 4.0 scale from the previous semester to try out and participate in a sport. He or she must complete a weekly progress report from each assigned teacher beginning one week before the first contest regarding his or her conduct. An "F" in conduct will disqualify the student from extramural participation for the coming week.

Residence

The student must be a bona fide student at the school where he or she is participating and must be assigned to the school by Hillsborough County Public Schools. Additionally, home school students who are registered through Hillsborough County Public Schools and charter school students who are enrolled in a Hillsborough County registered charter school are eligible for athletic participation at their school of residence.

Sportsmanship

Any player displaying unsportsmanlike behavior or any misconduct will be removed from the game and may not return during that game or the next contest. If it is the last game of a sport season, this suspension will carry over to the next contest where the student is eligible for participation.

Age

Any student who has reached the age of 15 before September 1st will be ineligible to participate in interscholastic athletics for that year.

Limit of Eligibility

A student may participate in middle school extramural for three years. The first year as a sixth grader, the first year as a seventh grader, and the first year as an eighth grader. Eligibility begins with the promotion to the next grade.



Athletic Pre-Participation Forms Getting Started Guide (Parent & Student)

Your school has elected to collect pre-participation forms online through PlanethHS. Follow the steps below to complete pre-participation registration:

<p>1. Create Accounts</p>	<ul style="list-style-type: none"> • Both a parent and student are required to create separate accounts. Each account must have a unique email or mobile #. • Go to www.planeths.com • If your school has provided their <i>Quick Account Code</i>, TEXT the code to 69274 to create your parent & student account. <p><i>*Creation of accounts can be done on all devices with a connection: Computers, Smart Phones, Tablets, iPads, etc.</i></p> <ul style="list-style-type: none"> • <u>Home School selection</u>- this is the school that you/your student attends/studies. Do NOT select the school district in which your school resides.
<p>2. Link Parent & Student Accounts</p>	<p>Once logged in, you will be prompted to link the parent and student account. Enter the email address or mobile # to send an invitation to the parent/student. The invited person clicks on the link in the email or text message to finish the linking process. The invited person can also login and accept the link request by clicking on the Link Account Button and selecting accept.</p> <p><i>Why do I have to link accounts?</i> Forms required by your school, often require both a parent and student signature to mark the form as completed. For the system to know what student and parent will be viewing and signing the proper forms, a linked parent/student account is required.</p>
<p>3. Athletic Forms button</p>	<p>Click the Athletic Forms button to move to the Pre-Participation Forms Overview Page and complete the required digital forms.</p>
<p>4. Select the Sports you will participate</p>	<p>In the Sports Interest section, check the sports you will be trying out for. By checking these sports, you are allowing the coach of that team to view your pre-participation paperwork...</p>
<p>5. Complete & Sign Digital Forms</p>	<p>Click on each form link, complete each form, and click the Sign & Submit button. Both the parent and student must complete this step. Your school/district chooses which forms require the student, parent, or student AND parent signatures. Upon completion of each form, you should be auto promoted to the next form.</p>
	<p>Students with accounts may begin completing digital forms immediately. Parents must be linked to a student account to see the electronic version of the forms. If they are not linked, they will only see example PDF versions of the forms. You can complete forms or see their status at any time by clicking on the ATHLETIC FORMS button. This gives the ability for students to send a parent linked account request and to upload the physical exam signed by the physician during group physicals.</p>
	<p>Upload Buttons are shown when you are required to upload a document instead of completing the web-form. For example, the physical exam form your physician completes or a birth certificate. These forms can be uploaded by either the parent or student but require the parents signature.</p>
<p>6. Accepted Forms Notification</p>	<p>When your school has accepted all forms, a notification will be sent to you stating all forms have been accepted. You will be notified via email and/or text message (if you have selected the text message option during account creation), if a form has been denied by your school. You will be sent a notification, in which you will be given the reason for denial and a link to review and resubmit your changes back to the school.</p>

If you need assistance with PlanethHS or need more information, please consult the help documents found here <https://schoolsupport.helpdocs.com> or email schoolsupport@planeths.com. If you have questions regarding the content of form requirements, please contact your school Athletic Director.

School Board

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Shellie Blackwood-Green

Assistant Principals
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David Okegbola

**Williams Middle Magnet School
Honor Code**

Students shall be honor bound to refrain from academic misconduct of any kind. Living in a manner that is consistent with this code will produce a learning environment that is caring, open-minded, and principled; all necessary to the success of each student in this program. Without maintaining a high standard of honesty and conduct, the reputation of the school and the IB is compromised and society is poorly served.

Academic misconduct/cheating includes:

- *Plagiarism – representation of ideas or work that is not one’s own*
- *Collusion – supporting misconduct by another student, as in allowing one’s work to be copied or submitted for assessment by another*
 - *Copying homework/allowing your work to be copied*
 - *Accepting someone’s work/giving answers*
 - *Collaboration and collusion – Throughout the Middle Years Programme at Williams, assignments may be given that permit or require collaboration. Despite the collaborative nature of these assignments, each student will be required to submit individual work to properly assess individual knowledge and understanding of content. Collaborative learning experiences offer students the opportunity to share information, data, ideas, and discussions, but submitted work shall be comprised of individual conclusions and analysis.*
- *Duplication of work – presentation of the same work for different subjects or assessments*
- *Misconduct during an examination*
 - *Using unauthorized cheat sheets/textbooks on assessments*
 - *Giving out questions that are on an assessment*
 - *Using unauthorized pre-programmed formulas/programs on calculators during assessments*
 - *Using unauthorized electronic devices on assessments*
 - *Disobeying instructions given by a proctor*
 - *Unauthorized communication between students during an assessment*
 - *Copying the work of another student on an assessment or collusion*
- *Demonstration of behaviors that give an unfair advantage to a student or effect the results of another student*

I hereby agree to uphold the Honor Code of the International Baccalaureate Middle Years Programme at Williams Middle Magnet School. I shall refrain from all forms of academic dishonesty, cheating, plagiarism, or other deceitful means to fraudulently deceive.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Consequences for academic misconduct can be found in the Hillsborough County Public Schools Student Handbook.



Computer Lab Rules – The District encourages students to utilize the Network in order to promote educational excellence.

- Log-on with your district issued username/password unless given other directions by your teacher.
- Do not vandalize PCs by writing on monitor or desktop, removing or disconnecting parts, cables, or labels from the PCs.
- Internet use is limited to teacher assigned activities or class work that promote educational excellence.
- Students are not allowed to browse web, stream music, or play web games that are not part of the teacher’s lesson plan.
- Do not download or install any programs, games, or music.
- Do not personalize (change) the computer settings. This includes desktop, screen saver, fonts, etc.
- CD-ROMs, thumb drives, or other multimedia equipment are for school work only. Do not use them for playing music or other recreational activities.
- Chewing gum, food or drinks are not allowed. No exceptions.
- Log-off — leave the computer ready for the next person to use. Pick-up your materials and push in the chair.

I have read and understand the above expectations for appropriate computer use at Williams Middle Magnet School.

Student Signature

Parent/Guardian Signature

Internet Access at Williams Middle Magnet

The internet is an exciting way for both students and teachers to expand learning. There is, however, an appropriate use policy set forth by Hillsborough County Public Schools. This policy must be signed by both the parents and students. The full text of the acceptable use policy may be found in the office or online at <http://www.sdhc.k12.fl.us/>.

Acceptable uses:

1. All internet facilities are to be used in a responsible, efficient, ethical, and legal manner during the hours approved by the school principal. Users must acknowledge their understanding of this policy and the procedural guidelines as a condition of using the internet.
2. All internet activities will have an academic focus. Students will develop online research skills and utilize the internet to enhance their understanding of class content.
3. The district cannot assure the rights of privacy on district computer systems. Parents have the right to see the contents of their student's available computer files.
4. Failure to adhere to the policies above and these procedural guidelines may result in the suspension or revocation of the offender's privilege of access.

Student Agreement

My signature indicates that I have read these rules and agree to the conditions of the Acceptable Use Policy for Internet Access. I understand that my internet privileges will be suspended if the rules are not strictly followed.

Student Signature

Date

Verification of Parent Permission

My signature indicates that I verified that this student has a signed Acceptable Use Policy for Internet Access form on file. It was sent to the school as instructed.

Parent Signature

Date

Unacceptable uses:

Unacceptable uses include, but are not limited to, the following:

1. Violating the conditions of the Code of Student Conduct, especially those dealing with students' right to privacy.
2. Attempting unauthorized access to any computer system is illegal, and will be treated as such.
3. Downloading unauthorized digital content, i.e. graphics, sound chips, games, or movies.
4. Re-posting personal communications without the author's prior consent.
5. Copying/using commercial software in violation of copyright law or other copyright protected material.
6. Making, or attempting to make, changes in any configuration, password, or program on any computer or computer system without permission.
7. Using any school computer without permission and supervision of the teacher or staff.
8. Online posting of inappropriate language, pictures, gestures, or comments on Edsby's social classrooms or groups as well as any other school related online sites.
9. Using the Internet for personal entertainment such as playing Internet based games, accessing chat rooms, or browsing other Internet resources that are not part of the class lesson or assignment.

Williams Middle Magnet School BYOD Site Expectations and Guidelines for Students

The purpose of the Bring Your Own Device program is to increase opportunities which allow the use of technology in the classroom to create engaging, academically-focused learning activities.

Student Expectations and Guidelines

- Use of personal devices will never be a requirement and will not impact a student's grades.
- Students are responsible for their personal devices and bring them to school at their own risk.
- Students will not be required to share their personal device with another student.
- Students will be allowed to use their personal electronic devices with direct teacher permission strictly for academic purposes in classrooms **only**.
- Students will access only approved websites and programs only as directed by the teacher.
- Students must keep personal devices flat on desktop in plain sight of the teacher.
- Use of personal electronic devices outside of authorized classrooms is strictly prohibited.
 - This includes, but is not limited to, hallways, restrooms, patio/outdoor areas, gym, cafeteria, media center, and bus/car ramps.
- Cell phone conversations and use of email and texting is strictly prohibited.
- Students will adhere to all District Guidelines regarding use of personal devices including, but not limited to:
 - Students will not engage in cyberbullying activities
 - Students will be thoughtful of their *Digital Footprint* and make appropriate choices
 - Students will make appropriate choices to protect their identity and self-image
 - Students will adhere to the *Digital Ethics* with regard to online interactions
 - Students will adhere to all Copyright and Credit policies
- Students will only access the internet via the District's secure wireless HCPS GUEST network.
 - Use of broadband networks provided by cellular carriers and hotspots are prohibited, as is the use of an Ethernet cable.
 - It is understood that users have a limited right to privacy in the content of their personal files and records on online activity while on the district's network.
- Audio or image recording, through picture or video, is prohibited without prior approval by both teacher and individual being recorded.
 - Written parent consent is required for publication of any recording

Violation of BYOD policies and guidelines may result in the student's personal device being confiscated and/or inspected, with disciplinary action to follow as determined by an administrator.

- Disciplinary actions include, but are not limited to:
 - Confiscation of device
 - Loss of privileges
 - Parent conference
 - Detention, suspension or other disciplinary action as determined by an administrator

For further information, please refer to District Guidelines on the District website

Student: _____ Parent: _____ Homeroom: _____

Williams Middle Magnet School Uniform Policy

Williams IB Middle Magnet School believes that our uniform policy promotes a positive learning environment and contributes to school spirit and safety. The wearing of uniforms at our school is a direct result of our School Improvement Plan whereby stakeholders requested and received district approval for the school to become a mandatory uniform school.

The Student Uniform shall consist of the following:

Shirts

Only navy-collared polo shirts shall be worn. **White** undershirts may be worn underneath, but they must be tucked in. Only the top two buttons of the polo may remain unbuttoned.



Bottoms

Only khaki beige pants, mid-thigh shorts, skirts, skorts, capris, and jumpers may be worn. No jeans are allowed on any day. All pants and shorts must be worn fastened at the waistline. Pants should not drape on the ground, should not have frayed bottoms, should not have holes or be cut-offs. Pants with colored stripes or designs are not allowed.



* Note

Short shorts or mini-skirts are not acceptable by established School Board Dress Code. The correct length for any type of shorts or skirt is mid-thigh, which is half-way between the top of the leg and the top of the knee when seated.

Feet

Shoes shall be worn. Flip-flops, shower shoes, skate shoes or similar type shoes, including slippers, are not acceptable. If leggings are worn to keep warm, they must be white or black and socks of any color are permitted.

Head Gear

Hoods, hats, and bandanas are **NOT** permitted.

Outer-wear

Wearing an oversized outer garment, pullover garment or long-sleeved shirt over the school uniform is **not** acceptable. **NO PULLOVER SWEATSHIRTS OR HOODED SWEATSHIRTS** (exception – Williams Middle Magnet School hooded sweatshirt).

Logos

Only official IB or Williams' logos will be allowed. Prints, plaids, stripes or other graphic designs are not permitted on any uniform clothing.

Fridays

Only on Fridays and field trips will students be permitted to wear team t-shirts or any official Williams shirt. PE shirts are not allowed to be worn other than in PE classes. Khaki bottoms shall always be worn.

Early Release Days

Only on last Monday of each month will students be permitted to wear college and university t-shirts. All logos shall be official logos of the college or university. Khaki bottoms shall always be worn.

Consequences for Non-compliance with the Uniform Policy

First Offense: Verbal warning to student. Student changes into loaner-shirt, if available.

Second Offense: Letter sent home to parent. Student changes into loaner-shirt, if available.

Third Offense: Consequences will be assigned. Student changes into loaner-shirt if available.

Fourth and Further Offenses: A referral is written for willful disobedience. Student changes into loaner-shirt, if available. A mandatory parent conference is conducted; further disciplinary action.

Any student wearing inappropriate clothing, including shoes, that violates School Board Dress Code will wait in a designated area for a change of clothing brought by a parent/guardian and be subject to the same consequences listed above for uniform violations.

** Students are required to be in uniform before entering the Williams campus and to remain in uniform while on the Williams campus unless otherwise instructed by a teacher or supervision adult



Dear Magnet Family,

Congratulations on your student's acceptance into a Hillsborough County Public Schools' Magnet Program!

Magnet Students and families before you have collaborated to establish our Magnet Schools as exceptional places of learning that celebrate innovative lessons, academic success, and diversity. We are proud of our accomplishments and are excited by your family's contribution to our continued success. The privilege of being a part of the great program to which you have been accepted comes with certain responsibilities. In accepting this Magnet School placement, you have agreed to be mindful of the following:

Students will:

- Be aware of and follow all school rules, routines, and procedures.
- Be aware of and follow all transportation system rules, routines, and procedures.
- Arrive on time every day prepared with all necessary supplies, books, and materials.
- Complete all classwork and homework assignments.
- Follow the dress code and uniform requirements established by the school.
- Actively contribute to a positive, safe, and cooperative school environment.

Parents/Guardians and family members will:

- Be aware of and follow all school routines and procedures.
- Be aware of and follow all transportation system routines and procedures.
- Monitor the timely completion of homework assignments.
- Ensure students follow dress code and uniform requirements established by the school.
- Communicate with school personnel in a civil manner.
- Provide accurate and up-to-date contact information.
- Contribute to a positive, safe, and cooperative school environment.

All of the above must be honored this school year to ensure that your student's Magnet School assignment and/or the privilege of Magnet bus transportation is maintained throughout the year.

Working together means we will ALL have a fun, safe, and successful school year!

Please sign to acknowledge your understanding of the above

Student _____ Date _____

Parent _____ Date _____

Principal Shelie M. Blackwood - Green Date 8/3/2021

Magnet School Representative [Signature] Date 8/3/2021