

School Board
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Superintendent of Schools
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October 4, 2021

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813-975-7640).

The table below lists teachers who are currently out-of-field.

Sincerely,

MaryJo C. Stover
 Principal
 Carrollwood Elementary

Teacher	Classes Taught (Assignments)	Assignment Start Date	Certification(s) Held	Out of Field Area/Classes
Kelly Apple	VE ELA/Math	August 10, 2021	Elem. Ed (K-6) ESE (K-12)	ESOL
Nicole Carrier	Second Grade Teacher with ELA students	August 10, 2021	Elem. ED (K-6)	ESOL
Michael Keane	Fifth Grade Math	August 10, 2021	Elem. Ed. (K-6)	ESOL
Tiffany Pagan	Behavior supports	August 10, 2021	ESE K-12	ESOL
David Snow	Fifth Grade ELA with ELL students	August 10, 2021	Elem. Ed (K-6)	ESOL
Melissa Ward	Second Grade teacher math	August 10, 2021	Pre-K /Primary Ed.	ESOL

Scott Wagner	Kindergarten	August 10, 2021	PreKindergarten/ Primary Ed Age 3-3 rd grade	ESOL
Michael Terry	Intellectual Disability	August 10, 2021	ESE (K-12))	ESOL