

**Registration for all grade levels is by  
appointment only. Please call 813.975.7640  
X227 or email [stephanie.sanborn@hcps.net](mailto:stephanie.sanborn@hcps.net) to  
schedule an appointment.**



## REGISTRATION CHECKLIST

### A - New Kindergarten Student; (Must be 5 by Sept 1)

- ☐ Completed SER
- ☐ Student Residency Form; verification of parent/legal guardian address by two forms of the following:
  - ☐ Homestead exemption
  - ☐ Tax receipt                      ☐ Current electric bill
  - ☐ Contract for purchase of home    ☐ Warranty deed
  - ☐ Lease agreement
- ☐ Verify birth date from birth certificate (not a hospital record of birth)
- ☐ Physical Examination completed within the twelve months prior to the first day of attendance.
- ☐ Immunization Records showing proof of proper immunizations,
  - OR A medical exemption signed by a physician
  - OR A religious exemption on HRS form 681 available at the Florida Department of Health
- ☐ Verify Social Security Number

### B - Student coming from school within Hillsborough County;

- ☐ Completed SER
- ☐ Student Residency Form, verification of parent/legal guardian address by two forms of the following:
  - ☐ Homestead exemption
  - ☐ Tax receipt                      ☐ Current electric bill
  - ☐ Contract for purchase of home    ☐ Warranty deed
  - ☐ Lease agreement

### C - Student coming from a public or private school outside of Hillsborough County;

- ☐ Completed SER
- ☐ Report Card or Transcript from the last school
- ☐ Student Residency form, verification of parent/legal guardian address by two forms of the following:
  - ☐ Homestead exemption
  - ☐ Tax receipt                      ☐ Current electric bill
  - ☐ Contract for purchase of home    ☐ Warranty deed
  - ☐ Lease agreement
- ☐ Verify birth date from birth certificate (not a hospital record of birth)
- ☐ Physical Examination completed within the twelve months prior to the first day of attendance.
- ☐ Immunization Records showing proof of proper immunizations,
  - OR A medical exemption signed by a physician
  - OR A religious exemption on HRS form 681 available at the Florida Department of Health
- ☐ Verify Social Security Number

\*Review documentation with parent/guardian at time of registration. It is very important SER is completely filled out.

All registration documentation must be received for your student's registration to be complete.