

Registration for all grade levels is by appointment only.
Please call 813.975.7640 X227 or email
stephanie.sanborn@hcps.net to schedule an appointment.



REGISTRATION CHECKLIST

A - New Kindergarten Student: (Must be 5 by Sept 1)

- ☐ Completed SER
- ☐ Student Residency Form, verification of parent/legal guardian address by two forms of the following:
 - ☐ Homestead exemption
 - ☐ Tax receipt ☐ Current electric bill
 - ☐ Contract for purchase of home ☐ Warranty deed
 - ☐ Lease agreement
- ☐ Verify birth date from birth certificate (not a hospital record of birth)
- ☐ Physical Examination completed within the twelve months prior to the first day of attendance.
- ☐ Immunization Records showing proof of proper immunizations,
 - OR A medical exemption signed by a physician
 - OR A religious exemption on HRS form 681 available at the Florida Department of Health
- ☐ Verify Social Security Number

B - Student coming from school within Hillsborough County:

- ☐ Completed SER
- ☐ Student Residency Form, verification of parent/legal guardian address by two forms of the following:
 - ☐ Homestead exemption
 - ☐ Tax receipt ☐ Current electric bill
 - ☐ Contract for purchase of home ☐ Warranty deed
 - ☐ Lease agreement

C - Student coming from a public or private school outside of Hillsborough County:

- ☐ Completed SER
- ☐ Report Card or Transcript from the last school
- ☐ Student Residency form, verification of parent/legal guardian address by two forms of the following:
 - ☐ Homestead exemption
 - ☐ Tax receipt ☐ Current electric bill
 - ☐ Contract for purchase of home ☐ Warranty deed
 - ☐ Lease agreement
- ☐ Verify birth date from birth certificate (not a hospital record of birth)
- ☐ Physical Examination completed within the twelve months prior to the first day of attendance.
- ☐ Immunization Records showing proof of proper immunizations,
 - ~~OR A medical exemption signed by a physician~~
 - ~~OR A religious exemption on HRS form 681 available at the Florida Department of Health~~
- ☐ Verify Social Security Number

*Review documentation with parent/guardian at time of registration. It is very important SER is completely filled out.

All registration documentation must be received for your student's registration to be complete.