



# How Will Your Child Go Home?

A change of a student's dismissal procedure may be made in the following way:

1. A written note or note in planner for that day.
2. A fax that includes a copy of your driver's license on the day of the change.

All changes must be submitted to the front office by 12:00 pm.

Please **do not** email/text or use remind to your child's teacher with a change of dismissal. All changes must be done in a written format. **No phone calls for dismissal changes will be accepted.**

Students will only be dismissed to persons listed on the emergency contact card.

Everyone must present a photo ID when signing a student out for early dismissal.



It is crucial that we have clear communication about how your child will go home every day from school. Please complete the bottom section of this form and return it with your child on the first day of school.

**\*\*\*\*Whenever there is a change in the way that you have indicated below, you must write a note, or your child will be sent home his/her normal way. \*\*\*\***

**For the first week of school please list how your child/ren will go home each day.**

- Car rider
- Bus – please list bus color and stop
- Daycare bus/van – please list which daycare
- Walker/bike rider – please list which direction (North or South)

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_

Thursday, August 10 \_\_\_\_\_

Friday, August 11 \_\_\_\_\_

Monday, August 14 \_\_\_\_\_

Tuesday, August 15 \_\_\_\_\_

Remainder of the 2023-2024 school year: \_\_\_\_\_