

Parent & Family Engagement Policy/Plan

School Name: Sullivan Partnership School School Year: 2024-2025

1. Sullivan Partnership School shall jointly develop with, and distribute to, parents and family members participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f).

Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5).

The PFE policy is reviewed and revised annually with the input of parents. The revised policy was distributed and explained to parents on August 21, 2024, during the Annual Title I Meeting.

The policy will be available in both print and electronic formats with a copy posted on the school website. Copies of the policy will be available in both English and Spanish or other languages represented by the families in the school community as needed.

2. Sullivan Partnership School shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1).

The Annual Title I Meetings will be held in the fall and will be repeated as necessary to ensure meetings are convened at a convenient time/day to meet parents' work schedules. Advance notice of meetings will be sent to parents in the form of an informational flyer and distributed through Metropolitan Ministries. The administrator will be responsible for conducting the meeting.

3. Sullivan Partnership School shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement (Section 1116 (c)(2)).

Flexible meetings will be scheduled in face-to-face meeting formats or via telephone and will provide a variety of days/times for meetings with parents. The school will offer assistance to parents who request and need transportation in the form of gas cards as funding allows or home visits when necessary for parents to attend or participate in meetings.

4. Sullivan Partnership School shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (Section 1116 (c)(3)).

Parents will have the opportunity to provide input and develop the school's PFE program and activities during scheduled parent meetings throughout the year. The PFE policy will be reviewed and revised annually during the Annual Title I Meeting and/or the Title I Parent & Family Engagement Evaluation. Parents from each demographic group will be invited and encouraged to participate in the development of the annual Schoolwide Plan.

5. Sullivan Partnership School shall provide parents of participating children— (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (Section 1116 (c)(4)).

Parents are informed about the PFE program and activities in a variety of ways to include one or more of the following: emails, automated phone messages, information flyer, newsletter, website, social media, banners, school marquee, and/or in-person invitation. Examples of PFE activities during the school include:

Family Reading Night, Family Math Night, Family Resource Day, various other family engagement activities and family resource give-aways.

Information about curriculum and assessments will be provided to parents during the Annual Title I Meeting, Parent/Teacher Conferences, School Advisory Council and the Federal School Report Card.

6. If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, parents are encouraged to submit any comments on the plan when the school makes the plan available to the local educational agency (Section 1116 (c)(5)).

Parents are invited and encouraged to participate in the development of the Schoolwide Plan. A copy of the plan will be provided to parents on request and/or will be posted on the website for review by parents. Parents can share their comments or questions about the plan with an administrator.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Sullivan Partnership School shall provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children (Section 1116 (e)(1)). Resources and assistance for parents to help their child improve academically will include the following: Extended Learning Programs offered in the Fall,

Mentors and volunteers, Content Resource learning packs for Reading, Math and Science, Benchmark flyer information for each grade level and other curriculum resources.

8. Sullivan Partnership School will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school (Section 1116 (e)(3)).

All staff on the Title I campus will attend an annual training on the Value & Utility of Working with Parents. Parents will be encouraged to provide their input into the information for the training.

9. Sullivan Partnership School will coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children (Section 1116 (e)(4)).

Parent and family engagement activities and programs will be coordinated with other Migrant, Special Education, early childhood, or other applicable programs that address parent engagement.

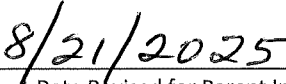
10. Sullivan Partnership School will provide other reasonable support for parental involvement activities as parents may request (Section 1116 (e)(14)).

11. Sullivan Partnership School will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools (Section 1116(D)).

At the end of every school year, the school will conduct a meeting or administer a survey for parents to evaluate the content and effectiveness of the parent and family engagement policy and the PFE programs and services.



Signed by Authorized Administrator



Date Revised for Parent Input

SULLIVAN PARTNERSHIP SCHOOL
TITLE 1
STUDENT, PARENT, SCHOOL COMPACT
2024-2025

We, at Sullivan Partnership School, are committed to providing the best education possible for every student. It is our goal to give every child the opportunity to reach his/her full potential in intellectual, emotional and physical growth. We know that learning can take place if there is a combination of effort, interest, and motivation on the part of the school, the home and community, working toward that end.

<p style="text-align: center;"><u>STUDENT</u> <u>AGREEMENT:</u> It is important to believe that I can and will learn, therefore I will:</p>	<p style="text-align: center;"><u>PARENT</u> <u>AGREEMENT:</u> As a parent, I will help my child reach his/her full potential by:</p>	<p style="text-align: center;"><u>SCHOOL</u> <u>AGREEMENT:</u> The teachers, administration, and staff will share the responsibility for improving student achievement by:</p>
<ul style="list-style-type: none"> - Attend school regularly, on time, unless I am sick. - Follow the school rules by being responsible for my own behavior. - Respect and cooperate with other students and all adults. - Complete all my assignments, classwork and homework. - Do my best in all that I do - work and behavior. - Participate in school reading incentive program. 	<ul style="list-style-type: none"> - Ensure my child attends school regularly and is on time. - Monitor my child's progress and communicate with the teacher. - Help my child solve conflicts in a positive way. - Attend School-Parent Engagement Events in the fall and spring. - Model/teach my child respect for adults, peers, and self. - Update my contact information any time a change is made. 	<ul style="list-style-type: none"> - Provide a safe environment conducive to learning. - Show respect for students, parents, and the diverse cultures within our school. - Keep all parents informed of their child's progress and needs by holding at least one face-to-face parent conference and multiple phone conferences during the year. - Set high expectations and help each student reach his/her full potential. - Communicate with parents on a monthly basis through phone, email or newsletters.

As a team, we will work together to carry out this agreement.

 Student Signature

 Parent Signature

 Teacher Signature

 Date

Sullivan Partnership School



To: All Parents
From: Hillsborough County Public Schools
Date: August 12, 2024
Re: Notice to parents: Right to know teacher qualifications

As a parent of a student attending a Hillsborough County Public School, you have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers or paraprofessionals and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information:

- Whether the Florida Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the Florida Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of circumstances.
- The teacher's college of major, whether the teacher has any advanced degrees, if so, the subjects and degrees.
- Whether any teachers' aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.
- The level of achievement of your child on each of the State academic assessments

If you would like to receive any of this information, please contact your child's school at 813-347-4160. You may call the school between 8:00am-4:00pm, Monday through Friday, and ask to speak to the principal regarding this request. An appointment will be made for you to come to the school to view this information.

Dave McMeen
Principal

Sullivan Partnership School



Aviso a los padres: Derecho de examinar la calificación profesional del maestro

A: Todos los padres

De: Distrito Escolar del Condado de Hillsborough

Fecha: 12 de Agosto

Como padre/madre de un estudiante que asiste a una escuela pública en el Condado de Hillsborough, usted tiene el derecho de conocer la calificación profesional de los maestros o para-profesionales que enseñan a su niño. Las leyes federales le permiten obtener cierta información sobre los maestros o para-profesionales de su niño y requieren que nosotros le proveamos dicha información una vez solicitada. Específicamente, usted tiene derecho de solicitar la siguiente información:

- Si el Departamento de Educación de Florida ha certificado o calificado al maestro para los grados y materias que él o ella enseña.
- Si el Departamento de Educación de Florida ha decidido que el maestro puede enseñar en un salón de clases sin estar certificado o calificado bajo las regulaciones del estado debido a las circunstancias.
- Sobre la universidad donde el maestro asistió; si el maestro tiene un grado universitario avanzado y, si es así, las materias cursadas y los títulos obtenidos.
- Si algún asistente de maestro o para-profesional provee servicios a su niño y, si es así, cuál es su calificación profesional.
- El nivel de rendimiento académico obtenido por su niño en cada una de las pruebas académicas del estado

Si usted desea recibir esta información, por favor comuníquese con la escuela de su niño. Puede llamar a la escuela desde las 0:00 A.M. hasta las 0:00 P.M. de lunes a viernes, y solicitar hablar con el director sobre esta petición. Se le programará una cita para que visite la escuela y examine esta información

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