

DROP OFF AND DISMISSAL PROCEDURES

place. Your student will be assigned a bus color for dismissal. That is the color bus they will ride home daily. The colors are Blue, Red, White, Purple, and Green. Kindergarten students will have a hard dark green tag with their address information and parent phone number as well as what route number they are supposed to ride home in the afternoon. They will also have a color bracelet on the first day of school. Please **DO NOT** remove this tag, as it needs to always stay on your child's bookbag for safety reasons.

DAYCARE DISMISSAL:

If your child goes to daycare, you need to make sure that your student's teacher, and the front office know at all times which daycare will be picking them up.

ANY CHANGE IN THE WAY YOUR CHILD GOES HOME HAS TO BE IN WRITTEN FORM EITHER TO THE TEACHER DIRECTLY, THE FRONT OFFICE, OR YOU MAY EMAIL MRS. BLOSSER IN THE FRONT OFFICE WITH A PICTURE OF YOUR ID, NAME AND GRADE LEVEL OF YOUR STUDENT, HOW THEY WILL BE GOING HOME THAT DAY, AND IS IT A PERMANENT CHANGE OR TEMPORARY. IF YOU DECIDE TO EMAIL MRS. BLOSSER, YOU MUST CALL THE OFFICE TO LET SOMEONE KNOW TO EXPECT AN EMAIL CHANGING THE WAY A STUDENT GOES HOME. WRITTEN COMMUNICATION FOR CHANGES IN TRANSPORTATION IS MANDATORY, NO CHANGES OVER THE PHONE WILL BE ACCEPTED FOR ANY REASON. THIS IS A SAFETY PROTOCOL.

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