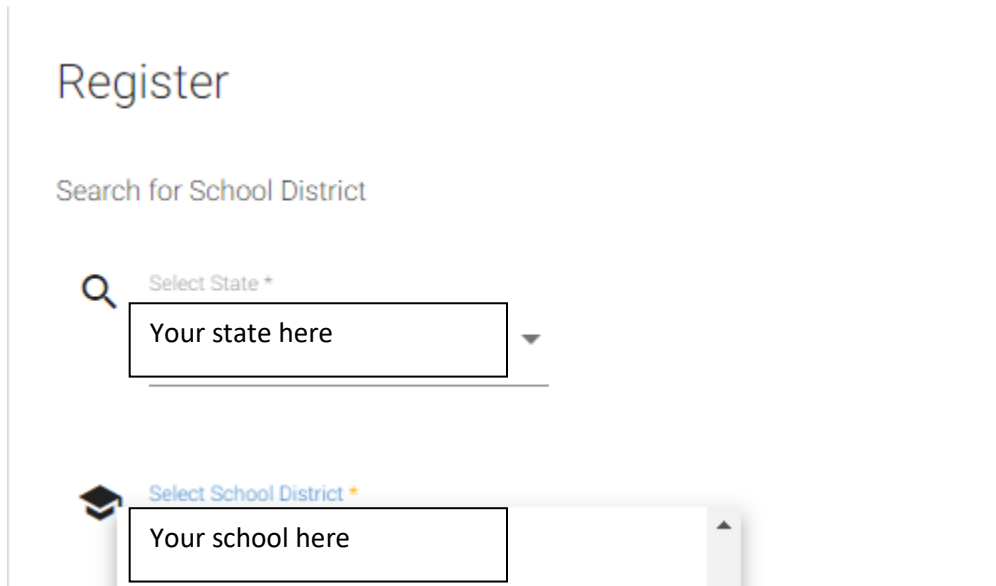
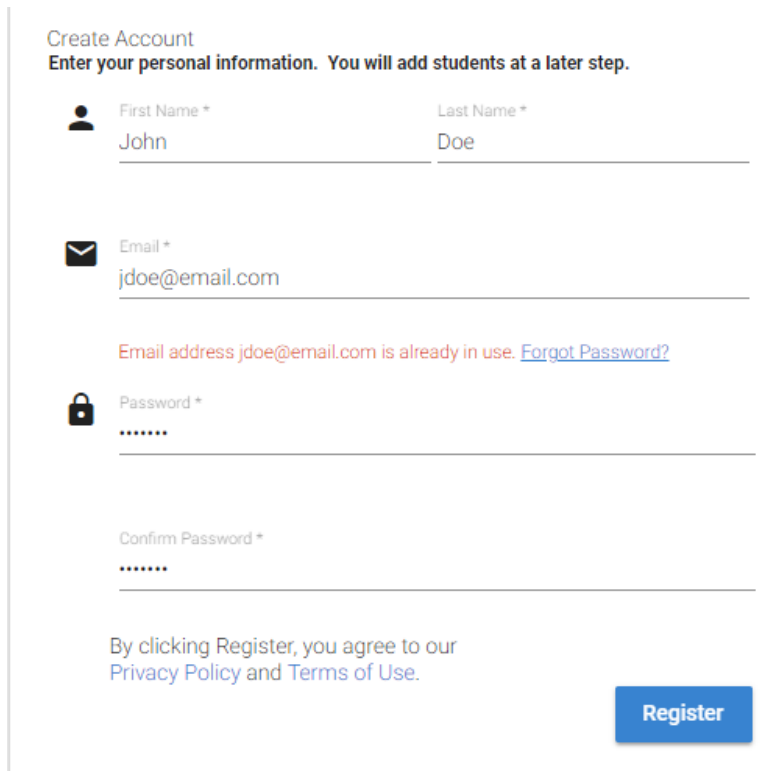


Step 1: Visit www.mypaymentsplus.com and click “register now”

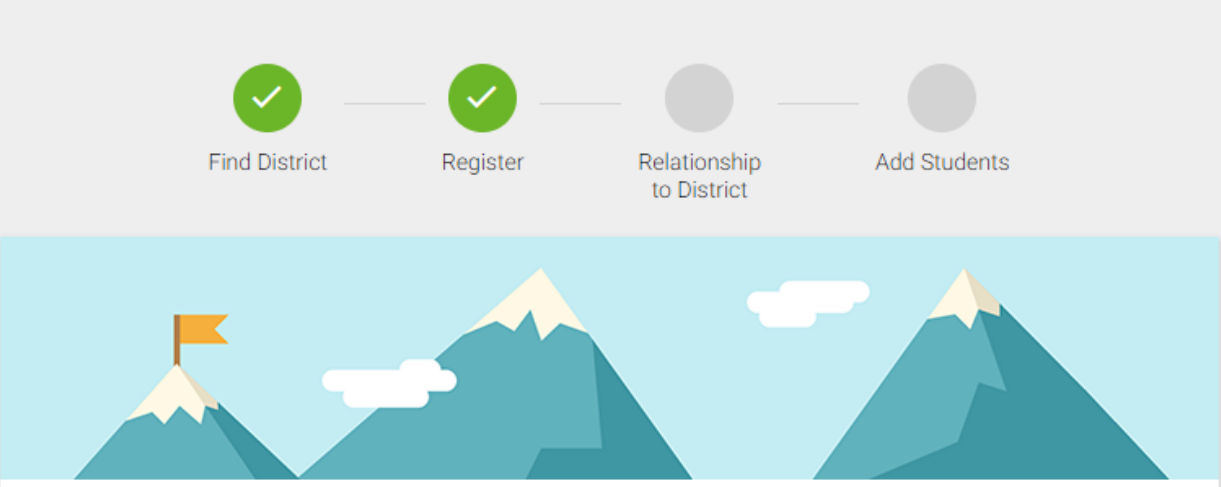
Step 2: Select your state and then find your school district in the dropdown menu.

A screenshot of the "Register" form. At the top, the word "Register" is displayed in a large, light blue font. Below it, the text "Search for School District" is shown. There are two dropdown menus. The first is labeled "Select State *" and contains the text "Your state here". The second is labeled "Select School District *" and contains the text "Your school here". Both dropdowns have a small arrow icon on the right side.

Step 3: Enter your first and last name along with your email address. Create a password that is at least seven characters and includes at least one number. Double-check that everything is accurate before continuing to the next step.

A screenshot of the "Create Account" form. The title "Create Account" is at the top, followed by the instruction "Enter your personal information. You will add students at a later step." Below this are four input fields. The first is for "First Name *" with the value "John". The second is for "Last Name *" with the value "Doe". The third is for "Email *" with the value "jdoe@email.com". Below the email field, a red error message states "Email address jdoe@email.com is already in use. [Forgot Password?](#)". The fourth is for "Password *" with a masked value ".....". Below the password field is a "Confirm Password *" field, also masked with ".....". At the bottom, there is a line of text: "By clicking Register, you agree to our [Privacy Policy](#) and [Terms of Use](#)." To the right of this text is a blue button labeled "Register".

Step 4: Select the option that represents you best: parent/guardian, student, staff member, or guest. Click next after making the appropriate selection.

A progress bar at the top shows four steps: "Find District" (green circle with checkmark), "Register" (green circle with checkmark), "Relationship to District" (grey circle), and "Add Students" (grey circle). Below the progress bar is a decorative illustration of three blue mountains with yellow peaks and white clouds.

Your Account has been Created!

We've sent a welcome email to the address you provided.

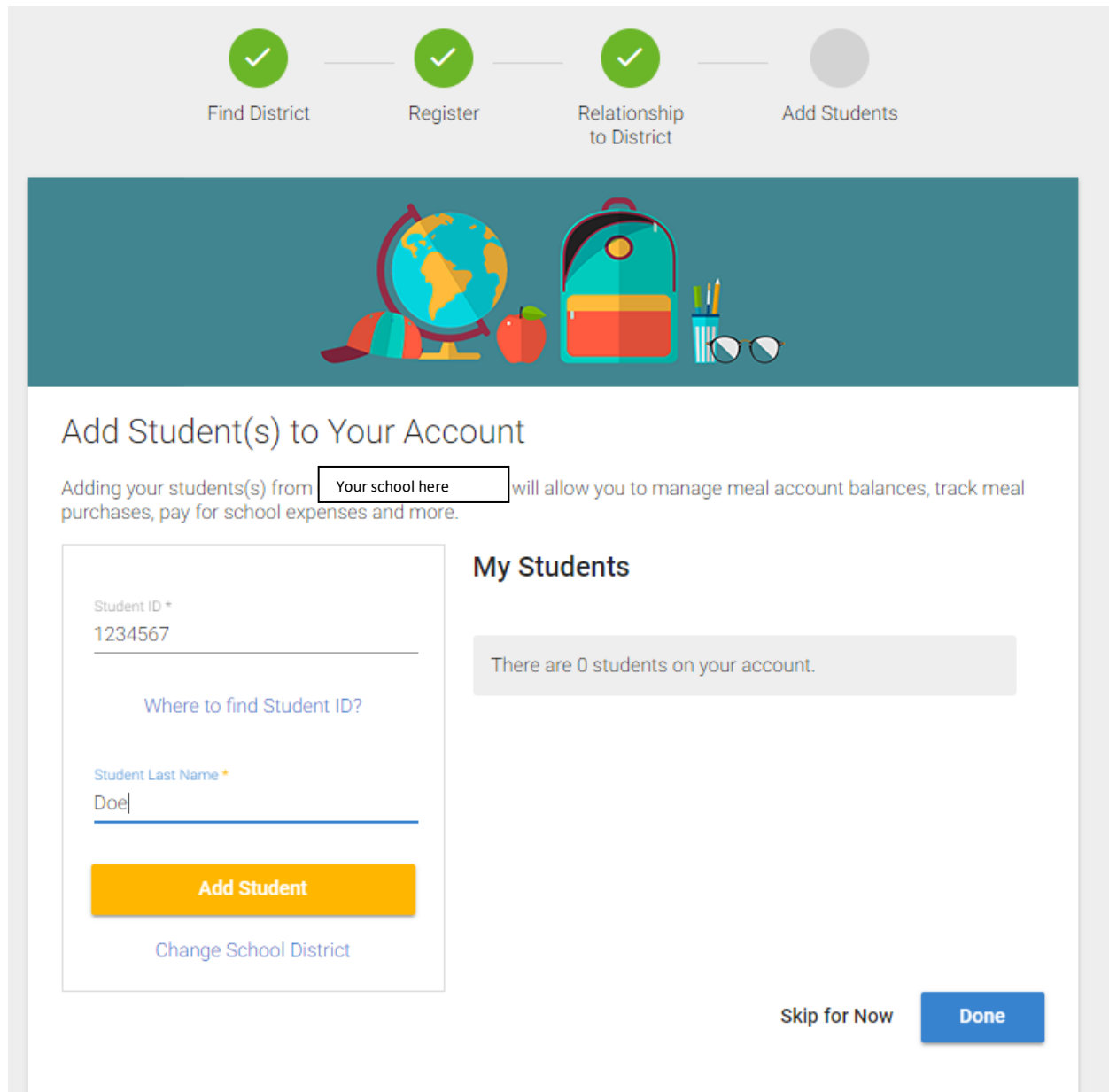
This site will work best if we know your relationship with (Check all that apply)

Your school here

- ☐ I am a **Parent or Guardian** with student(s) in Cobb County Schools
- ☐ I am a **Student** in the district
- ☐ I work in the district (**Staff Member**)
- ☐ I'm a **Guest** interested in district activities and/or I want to support the district

Next

Step 5: Add students to your new account. If you do not know your students' ID numbers, you may skip this step and come back later.

The screenshot shows the "Add Student(s) to Your Account" interface. At the top, a progress bar has four steps: "Find District" (green circle with checkmark), "Register" (green circle with checkmark), "Relationship to District" (green circle with checkmark), and "Add Students" (grey circle). Below the progress bar is a banner image with school-related icons: a globe, a backpack, a pencil holder, and a pair of glasses. The main heading is "Add Student(s) to Your Account". Below it, a text line says "Adding your student(s) from [Your school here] will allow you to manage meal account balances, track meal purchases, pay for school expenses and more." The form contains two input fields: "Student ID *" with the value "1234567" and "Student Last Name *" with the value "Doe". Below these is a yellow "Add Student" button and a link "Change School District". To the right, under the heading "My Students", a grey box states "There are 0 students on your account." At the bottom right are two buttons: "Skip for Now" and "Done".

Find District Register Relationship to District Add Students

Add Student(s) to Your Account

Adding your student(s) from will allow you to manage meal account balances, track meal purchases, pay for school expenses and more.

Student ID *
1234567

Where to find Student ID?

Student Last Name *
Doe

Add Student

[Change School District](#)

My Students

There are 0 students on your account.

[Skip for Now](#) **Done**

Step 6: Once you have added your students to the account, click “done.”

Congratulations! You are now ready to use MyPaymentsPlus.