

School Board
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September 13, 2023

Dear Parent/ Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statue 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing and *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and we are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-744-8190.

The table below lists teachers who are currently out of field.

Sincerely,

Lisa Jackson

Teacher	Classes Taught Assignment	Assignment Start Date	Certifications Held	Out of Field Area/Classes
Sarah Balmes	Exceptional Student	August 10, 2022	Elementary Education K-6	Exceptional Student Education
Laurie Echols	2 nd Grade	August 10, 2022	Prekindergarten/Primary Education	ESOL
Kari Goble	5 th Grade	August 10, 2023	Elementary Education K-6	ESOL
Amy Holmes	2 nd Grade	August 10, 2023	Elementary 1-6	Reading Endorsement
Kristen Houlihan	Kindergarten	August 10, 2022	Elementary Education K-6	Reading Endorsement

Karen Papke	2 nd Grade	August 10, 2022	Elementary Education K-6	Reading Endorsement ESOL
Michelle Pena	3 rd Grade	August 10, 2022	Elementary 1-6	Reading Endorsement
Jenna Robinson	Exceptional Student	August 10, 2023	Elementary Education K-6	Exceptional Student Education ESOL
Kelsey Torres	Kindergarten	August 10, 2023	Elementary Education	Reading Endorsement ESOL